



Course

Pre-Enrolment Guide

Training Area:

Hairdressing

Training Product:

SHB30416

**Certificate III in
Hairdressing**



Your Future. Your Choice. Your TAFE.

Central Regional TAFE spans four regions and around 57% of Western Australia, with nine campuses delivering training that reflects the industries driving our state's economy. From the Midwest and Wheatbelt to the Gascoyne and Goldfields, our footprint is vast – and so are the opportunities.

Studying regionally connects you directly with the jobs that matter. With most agricultural, health, and construction roles based in regional WA, training close to home ensures you build skills where the demand is.

Each campus is shaped by its community and industries. Whether it's aquaculture on the coast, mining in the Goldfields, or agriculture in the Wheatbelt, we work hand-in-hand with employers to make sure your training is current, practical, and linked to real apprenticeships and work placements.

Wherever you live, your local campus is ready to help you succeed – while keeping skills, jobs, and opportunities right here in regional WA.





Your Campus. Your Training. Your Career.

At Central Regional TAFE, it's all about you. We're here to help you shape the future you want, with the right support every step of the way.

Learn from industry experts who bring real-world knowledge into the classroom and gain the confidence and skills employers are looking for. With over 300 nationally recognised courses – from Certificate I through to Advanced Diploma – plus a wide range of short courses, there's a pathway for every ambition.

We know life is busy, so our flexible and online study options help you balance training with work, family, and everything else you've got going on. Add to that payment plans and tailored support, and achieving your goals has never been easier.

Whether you're leaving school, changing careers, or upskilling, you'll find a place at TAFE – and a pathway to a future that works for you.

Train where you live. Build real skills. Shape a future that works – with Central Regional TAFE.



Course Information

SHB30416 Certificate III in Hairdressing

Release number	1
Required number of units for course completion	28
Duration	Three Years, 2 years TAFE
Location	Central Regional TAFE Geraldton
Delivery mode	Apprentice Block Release

IS THIS COURSE RIGHT FOR ME?

Before you choose this course, it's a good idea to think about the skills and knowledge you might need. The information below will help you decide if the course is a good fit for you, or if there are areas where you might need some extra support.

Information you need to know about the course

Before enrolling in SHBH30416 Certificate III in Hairdressing it is important to understand the typical physical, environmental and behavioural demands you'll encounter during both your training and in the workplace.

Physical Requirements:

As an apprentice hairdresser, you'll need to be comfortable with:

- Standing or working in the same position for extended periods.
- Performing repetitive manual tasks using a variety of hairdressing tools.
- Upper body and arm strength for all blow-drying task is required

Environmental Conditions:

Apprentices may train and work in diverse environments, including:

- Working with hazardous chemicals.
- Working with hazardous gases
- Fast-paced, team-oriented salon or workplace settings.

Behaviour and Workplace Expectations:

As an apprentice, you'll be expected to demonstrate:

- Punctuality and a commitment to attendance across both training and work placements.
- Consistent use and maintenance of personal protective equipment (PPE).
- A strong focus on safety procedures to protect yourself and others.
- Professional behaviour including teamwork, respect, and communication skills.

This course suits individuals who are physically capable, enjoy working with their hands, and are committed to following safe and responsible practices in a trade environment.

Course Pathways

This course aims to help you develop skills and knowledge that may support entry into a range of job roles or further study. Further details can be found on our website [here](#).

This qualification reflects the role of hairdressers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. They use discretion and judgement to provide client services and take responsibility for the outcomes of their own work.

This qualification provides a pathway to work as a hairdresser in any industry environment, usually a salon.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

National Course Entry Requirements

Entry requirements apply to this course. You must be indentured into an apprenticeship to complete this training.

Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

Before you enrol, CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other learning options may be better suited to you at this time.

For this course, you are required to complete an LLND (Language, Literacy, and Numeracy) test through your sign-up with Apprentice Support Australia. Additionally, you must complete LLND testing sent to you by your lecturer prior to signing the training plan. This LLND review must be completed before your lecturer attends your workplace to finalise the apprenticeship sign-up.

Fees and Payments

Whether you are enrolling in individual units and/or full qualifications at CR TAFE, you are responsible for paying the enrolment fee for each unit you enrol in.

You will find detailed information about your course costs and how they are calculated on our website [here](#).

You can also check the drop-down box for FEES on your course page on the website which has details about the course fees.

Further information on:

- key payment terms and conditions
- availability of any relevant government training entitlements and subsidies
- our withdrawal and refund requirements

is available under the Fees and Payment Options section in the Student Handbook on our website [here](#).

Our Student Business Systems team can help if you are unsure about any fee information. Please refer to the Contacts section, on how to contact us.

Learning Resources

You will need the following learning resources for your course:

- Please bring your own electronic device - a laptop (not an iPad). Touchscreen laptops are acceptable, but the device must be a full-function laptop, not a tablet

Textbooks

Your lecturer will provide the required Skin Deep learning resources for each unit. These are included in your course fees, so no additional payment is required.

Online learning materials

We use Microsoft Teams and office 365 to communicate with all apprentices and for assessment questions. Once enrolment has taken place you will be added and sent a how to guide from your lecturer.

Resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment. Your workplace will direct you who to order equipment through:

Hairdressing equipment for each block over the 2-years of TAFE.

Stage 1A, B, C, D 2026:

- Lorna Evans Long hair up styling kit \$292 to be paid prior to stage 1A over the counter at Evolution
- Small round brush
- Sectioning clips
- Blow-dryer
- Straightening iron
- Brushes variety of round
- Denim brush
- Vent brush
- Tail comb x multiple for foiling
- Teasing brush
- Teasing prong comb
- Water spray
- Wet brush
- Afro comb

Stage 2A, B, C 2027:

- All the above from 2026 plus,
- Clippers
- Trimmers
- Thinning scissors
- Texturizing scissors
- Scissors

If you have a uniform in your workplace, you must wear this to TAFE as you are representing your work place while at TAFE.

If you don't have a uniform, you are required to wear:

- Professional attire pants and cap sleeve top
- Closed in shoes
- Please note at TAFE no crop tops or miniskirts are allowed

CR TAFE online library resources

Our online library has a wide range of electronic resources useful to your course. You can find our online library on the CR TAFE website [here](#). Library staff are available to assist you as required.

Travel and Accommodation

Apprentices may be eligible for travel and accommodation allowance (TAA) if you are a Western Australian resident attending TAFE for off the job training and you must travel more than 70 kms (round trip) from your residential address to attend TAFE. Applications must be completed online.

You can access the forms here: [TAA Apprentices](https://www.wa.gov.au/service/education-and-training/vocational-education/travel-and-accommodation-allowance-apprentices-and-trainees). (<https://www.wa.gov.au/service/education-and-training/vocational-education/travel-and-accommodation-allowance-apprentices-and-trainees>)

Delivery options

Apprenticeship – Face to face delivery in block release format in Evolution Hairdressing Training Salon room *B108*.

For additional information about self-paced study options at all our campuses please check the courses pages on our website [here](#).

My Portal

There is a variety of information available to students on our website under [Current Students myPortal](#). Once you are enrolled, the Student Portal will allow you to view the following:

- My application - view the status of your application to study
- My payments - view your payment history and instalment plan details (if relevant)
- My study - view your course details, units and academic records
- My details - view and update your personal information
- My tasks - view any notices from Central Regional TAFE
- Blackboard - links directly to the Blackboard e-learning platform

Recognition of Prior Learning

Recognition of prior learning (RPL) means an assessment process that involves assessment of an individual's relevant prior learning and experience (including skills and knowledge obtained through formal and informal learning) to determine the extent to which the individual meets requirements specified in the training product. If you think you have existing knowledge and skills in one or more of your units of study, you may apply for RPL. Should you apply for RPL, you will be supported through the process by a lecturer. For further information visit our website [here](#).

Credit

Credit can be given if you have successfully completed a unit or module that has the same code or is deemed equivalent to one in your current course. You may have completed this unit/module at a Registered Training Organisation or at an alternate authorised organisation such as a university.

You will have to provide some evidence you have successfully completed the unit or module. This might include authenticated VET transcripts or other AQF certification documents like Statements of Attainment, Records of Results etc.

You won't be charged for credit. If you think this might apply to you, contact your lecturer to discuss eligibility, the application process and the evidence you need to provide.

Note: CR TAFE will not issue an Award or Statement of Attainment that is achieved wholly through crediting units completed at another RTO.

Appeals and Feedback

CR TAFE values student feedback and recognises that opportunities to improve products and services arise from the effective handling of student complaints. Complaints are processed in a way that balances the interests of students and CR TAFE while making sure the process is fair for everyone.

Students are supported to [provide feedback and make complaints](#). Students have the right to appeal decisions made by the lecturer/assessor and CR TAFE. For example, if you have concerns about your assessment results, please approach your lecturer to discuss the issue and/or refer to our website for details [here](#).

Student Support Services

CR TAFE aims to provide a supportive learning environment for all students. If you have any support needs, either before you enrol or during your course, we encourage you to speak with your lecturer or the Student Support Services team. CR TAFE will provide, or help you access, the support that can assist you in your studies.

Training Support:

You are encouraged to identify any training support that you may need before you enrol and at any point during your learning journey. This may include but not limited to:

- Study Skills
- Accessing and using technology
- Assessments
- Disability support
- Aboriginal and Torres Strait Islander support

Wellbeing Support:

CR TAFE is dedicated to supporting students and to providing a safe and inclusive learning environment for all students including a culturally safe learning environment for Aboriginal people. CR TAFE recognises that student wellbeing is important for a successful learning journey and may provide, or support access to, appropriate services where needed. Wellbeing support may include, but not limited to:

- Counselling and mental health resources (external)
- Career Services and Guidance (internal)
- Financial (fee and debt payment options, scholarships) (internal)
- Abuse, harassment, bullying (internal and external)
- Crisis and Support Lines (external)
- Support for Aboriginal students (internal and external)
- Aboriginal Counselling Support (external)
- Support for students with disability (internal and external)
- Support for international students (internal)

For confidential, no obligation contact information for wellbeing support, please contact our Student Support Services team who can help you with more information on how to access these support services, or go to our [website](#).

Lecturer contact details:

Name: Milly Box

Phone number: 9956 2949

Email: Milly.Box@crtafe.wa.edu.au

Building: H Block

Availability: Monday to Thursday

Lecturer contact details:

Name: Renee Hapke

Phone number: 9956 2718

Email: Renee.Hapke@crtafe.wa.edu.au

Building: H Block

Availability: Monday to Thursday, not available Semester 1 2026.

To speak to our Student Business System Team, Student Support Services Team, our Technical Support Team, Aboriginal Support Services or your local Access and Equity Inclusion Officer, contact: 1800 672 700 or enquiries@crtafe.wa.edu.au.

Alternatively, you can complete an online enquiry form <https://www.centralregionaltafe.wa.edu.au/contact-us>.

For help with all things career, training and employment, contact our Jobs and Skills Centres at either our Geraldton, Kalgoorlie or Northam campuses, or call 13 64 64 or go to www.jobsandskills.wa.gov.au.

Award

Upon successful completion of this course, you are entitled to an Award and a Record of Achievement. Should you not have successfully completed all the units of competency required for the Award, you are entitled to a Statement of Attainment for the individual units for which you have been assessed as competent.

Further Resources and Information

More information can be found in our Student Handbook, available for download off our website [here](#).

Notification of Changes to the Course

You will be informed in writing by your lecturer of any changes that affect your course after enrolment. You will be supported throughout the change to ensure there is minimal disruption to your learning journey.

Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan and manage your participation.

Your Start time is 8.30am- 4.45pm with a 45minute lunch break Monday – Friday

In the timetable below, the coloured shaded areas indicate the days you are required to attend TAFE.

Units in each block:

Stage 1A_ 2 weeks 16/3/2026- 27/3/2026
SHBXWHS001 Apply safe hygiene, health and work practices
SHBHTRI001 Identify and treat hair and scalp conditions
SHBHDES003 Create finished hair designs
SHBHDES004 Create classic long hair up-styles
SHBHIND001 Maintain and organise tools, equipment and work areas
SHBHDES002 Braid hair
SHBHBAS001 Provide shampoo and basin services

Stage 1B_ 2 weeks 8/6/2026- 19/6/2026
SHBHCLS002 Colour and lighten hair – start
SHBHCLS003 Provide full and partial head highlight treatments - Start
SHBHIND002 Research and use hairdressing industry information
SHBCUT001 Design haircut structures
SHBXIND002 Communicate as part of a salon team -

Stage 1C_ 2 weeks 27/7/2026 - 7/7/2026

SHBHCLS005 Provide on scalp full head and retouch bleach treatments

SHBHCLS004 Neutralise unwanted colours and tones

SHBHCLS003 Provide full and partial head highlight treatments- finish

SHBHCLS002 Colour and lighten hair- continue

SHBXCCS001 Conduct salon financial transactions

Stage 1D- _ 1 week 19/10/2026 - 23/10/2026

BSBSUS201 Participate in environmentally sustainable work practices

SHBHCLS004 Neutralise unwanted colours and tones- final Assessments

SHBHCLS005 Provide on scalp full head and retouch bleach treatments - final Assessments

Certificate III in Hairdressing Apprentice program Stage 2 2026-2027**Stage 2A_ 2 weeks 8/2/2027-19/2/2027**

SHBXIND001 Comply with organisational requirements within a personal services environment

SHBHCUT002 Create one length or solid haircut structures

SHBHCUT004 Create layered haircut structures

SHBXCCS002 Provide salon services to clients

SHBHCUT005 Cut hair using over-comb techniques – commence

Stage 2B_ 2 weeks 3/5/2027-14/5/2027

SHBHCUT003 Create graduated haircut structures

SHBHCUT005 Cut hair using over-comb techniques – finish

SHBHREF002 Straighten and relax hair with chemical treatments

Online blended tutorial

SHBHREF003 Straighten and relax hair with protein treatments

Online blended tutorial**Stage 2C_ 2 weeks 23/8/2027- 3/9/2027**

SHBHIND003 Develop and expand a client base

SHBHCUT007 Create combination traditional and classic men's haircut structures

SHBHCUT006 Create combined haircut structures

SHBXCCS004 Recommend products and services

Overview of Training Hours and Assessment Methods

The table below outlines the units you need to complete. It shows the types of training you are required to do, approximately how much time they should take, and how each unit will be assessed. This will help you understand how much time you will need to set aside for each unit you are enrolled in.

AMOUNT OF TRAINING KEY					
A	B	C	D	E	F
Lectures or tutorials	Online activities	Practical activities	Projects for learning	Structured prescribed reading/activities	Other

ASSESSMENT METHOD KEY					
1	2	3	4	5	6
Direct observation	Questioning	Portfolio	Project	Third-party feedback	Other, specify in assessment method below

Stage Block Cluster <i>Please specify actual dates</i>	National code	Unit of competency	Core (C) Elective (E) <i>Identify imported electives (IE)</i>	Pre-requisite/s National code/s	Amount of Training (Hours)							Assessment Methods	
					A	B	C	D	E	F	Total	Enter method key	Assessment numbers from key

SEMESTER ONE 2026													
Stage 1A Block dates: 16/3/2026- 27/3/2026													
Stage 1A	SHBHIND001	Maintain and organise tools, equipment and work areas	C1	N/A	2		2				1	5	1,2
	SHBXWHS001	Apply safe hygiene, health and work practices	C2	N/A	5	10	15		5			35	1,2
	SHBHTRI001	Identify and Treat hair and scalp Conditions	C3	N/A	10		10		5			25	1,2

	SHBHDES003	Create Finished Hair designs	C4	N/A	10	10	10	30	1,2		
	SHBHDES004	Create classic long hair up-styles	E1	N/A	10	10	10	30	1,2		
	SHBHDES002	Braid hair	Group A	N/A	5	10	5	20	1,2		
	SBHBAS001	Provide shampoo and Basin services	C5	N/A	5	10	1	16	1,2		
Stage 1B Block Dates: 8/6/2026- 19/6/2026											
	SHBHCLS002	Colour and lighten hair	C6	N/A	20	10	10	20	60	1,2	
	SHBXIND002	Communicate as part of a salon team	C7	N/A	10	10	5	25	1,2		
	SHBHCLS003	Provide full and partial head highlight treatments	C8	N/A	10	10	10	40	1,2		
	SHBHCUT001	Design haircut structures	C10	N/A	5	10	5	20	1,2		
	SHBHIND002	Research and use hairdressing industry information	E3 Group C	N/A	5	10	1	16	1,2		
SEMESTER TWO 2026											
Stage 1C Block Dates: 27/7/2026 - 7/7/2026											
	SHBHCLS004	Neutralise unwanted colours and tones	C9	N/A		20	10	10	10	50	1,2
	SHBHCLS005	Provide on scalp full head and retouch bleach treatments	C11	N/A		10	10	10	10	40	1,2
	SHBXCCS001	Conduct salon financial transactions	C13	N/A		10	10	5	25	1,2	
Stage 1D Block Date: 19/10/2026 - 23/10/2026											
	BSBSUS201	Participate in environmentally sustainable work practices	C12	N/A	2.5	2.5	5	10	2.5	1,2	
Assessment block of all colour assessments open salon practical tasks for the 1 week											
SEMESTER ONE 2027											
Stage 2 A Block Dates: 2 weeks 8/2/2027-19/2/2027											
	SHBXIND001	Comply with organisational requirements within a personal services environment	C14	N/A	20	10	10	10	50	1,2	

	SHBHCUT002	Create one length or solid haircut structures	C15	SHBHCUT001	10	10		10		50		1,2
	SHBHCUT004	Create layered haircut structures	C16	SHBHCUT001	10	5	5		5		25	1,2
	SHBXCCS002	Provide salon services to clients	C18	N/A	5	5			5		15	1,2
	SHBHCUT005	Cut hair using over-comb techniques	C17	SHBHCUT001	10	5	10		5		30	1,2
Stage 2B Block Dates: 3/5/2027-15/5/2027												
	SHBHCUT003	Create graduated haircut structures	C19	SHBHCUT001	10	10	5		5		30	1,2
	SHBHREF002	Straighten and relax hair with chemical treatments	C20	N/A	15	10	10		5		40	1,2
	SHBHREF003	Straighten and relax hair with protein treatments	Group C	N/A	15	10	10		5		40	1,2
Stage 2C Block Dates: 2 weeks 23/8/2027- 3/9/2027												
	SHBHIND003	Develop and expand a client base	C21	N/A	5	2.5			2.5		10	1,2
	SHBHCUT007	Create combination traditional and classic men's haircut structures	E5 Group A	SHBHCUT002 SHBHCUT003 SHBHCUT004 SHBHCUT005	15	10	5		10		40	1,2
	SHBHCUT006	Create combined haircut structures	E6 Group A	SHBHCUT002 SHBHCUT003 SHBHCUT004	15	10	5		10		40	1,2
	SHBXCCS004	Recommend products and services	Group C	N/A	5	5	1		5		16	
Total					269.5	137.5	203		171		782	

Month	Mon	Tue	Wed	Thu	Fri
Feb 2026	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
Mar 2026	2 Public Holiday – Labour Day	3	4	5	6
	9	10	11	12	13
	16 Stage 1 A First day of TAFE 8.30am- 4.45pm	17 8.30am- 4.45pm	18 8.30am- 4.45pm	19 8.30am- 4.45pm	20 8.30am- 4.45pm
	23 8.30am- 4.45pm	24 8.30am- 4.45pm	25 8.30am- 4.45pm	26 8.30am- 4.45pm	27 8.30am- 4.45pm
	30	31	1	2	3 Public Holiday- Good Friday
Apr 2026	6 Easter	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27 Public Holiday for ANZAC day	28	29	30	1
May 2026	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
	1 Public Holiday – WA Day	2	3	4	5
Jun 2026	8 Stage 1B 8.30am- 4.45pm	9 8.30am- 4.45pm	10 8.30am- 4.45pm	11 8.30am- 4.45pm	12 8.30am- 4.45pm
	15 8.30am- 4.45pm	16 8.30am- 4.45pm	17 8.30am- 4.45pm	18 8.30am- 4.45pm	19 8.30am- 4.45pm

Month	Mon	Tue	Wed	Thu	Fri
	22	23	24	25	26
	29 PD Day	30 PD Day	1	2	3
Jul 2026	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27 Stage 1C 8.30am- 4.45pm	28 8.30am- 4.45pm	29 8.30am- 4.45pm	30 8.30am- 4.45pm	31 8.30am- 4.45pm
3 8.30am- 4.45pm	4 8.30am- 4.45pm	5 8.30am- 4.45pm	6 8.30am- 4.45pm	7 8.30am- 4.45pm	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31	1	2	3	4	
Sep 2026	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28 Kings Birthday	29	30	1	2
Oct 2026	5	6	7	8	9
	12	13	14	15	16
	19 Stage 1D 8.30am- 4.45pm	20 8.30am- 4.45pm	21 8.30am- 4.45pm	22 8.30am- 4.45pm	23 8.30am- 4.45pm
	26	27	28	29	30

2027 Dates

Month	Mon	Tue	Wed	Thu	Fri
Jan 2027	25	26 Australia Day	27	28	29
	1	2	3	4	5
Feb 2027	8 Stage 2 A 8.30am- 4.45pm	9 8.30am- 4.45pm	10 8.30am- 4.45pm	11 8.30am- 4.45pm	12 8.30am- 4.45pm
	15 8.30am- 4.45pm	16 8.30am- 4.45pm	17 8.30am- 4.45pm	18 8.30am- 4.45pm	19 8.30am- 4.45pm
	22	23	24	25	26
	1 Labour Day	2	3	4	5
Mar 2027	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26 Good Friday
	29 Easter Monday	30	31	1	2
Apr 2027	5	6	7	8	9
	12 School Holidays	13	14	15	16
	19	20	21	22	23
	26 Public Holiday for ANZAC day	27	28	29	30
May 2027	3 Stage 2 B 8.30am- 4.45pm	4 8.30am- 4.45pm	5 8.30am- 4.45pm	6 8.30am- 4.45pm	7 8.30am- 4.45pm
	10 8.30am- 4.45pm	11 8.30am- 4.45pm	12 8.30am- 4.45pm	13 8.30am- 4.45pm	14 8.30am- 4.45pm
	17	18	19	20	21
	24	25	26	27	28

Month	Mon	Tue	Wed	Thu	Fri
	31	1	2	3	4
Jun 2027	7 WA day	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	1	2
Jul 2027	5 School Holidays	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Aug 2027	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23 Stage 2C 8.30am- 4.45pm	24 8.30am- 4.45pm	25 8.30am- 4.45pm	26 8.30am- 4.45pm	27 8.30am- 4.45pm
	30 8.30am- 4.45pm	31 8.30am- 4.45pm	1 8.30am- 4.45pm	2 8.30am- 4.45pm	3 Last Day of TAFE
Sep 2027	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27 Kings Birthday	28	29	30	1
Oct 2027	4	5	6	7	8



RTO: 52789

 1800 672 700

 enquiries@crtafe.wa.edu.au

 centralregionaltafe.wa.edu.au



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