



Course

Pre-Enrolment Guide

Training Area:

Individual Support

Training Product:

CHC33021-AE06

Certificate III in

Individual Support

(Ageing and Disability



Your Future. Your Choice. Your TAFE.

Central Regional TAFE spans four regions and around 57% of Western Australia, with nine campuses delivering training that reflects the industries driving our state's economy. From the Midwest and Wheatbelt to the Gascoyne and Goldfields, our footprint is vast – and so are the opportunities.

Studying regionally connects you directly with the jobs that matter. With most agricultural, health, and construction roles based in regional WA, training close to home ensures you build skills where the demand is.

Each campus is shaped by its community and industries. Whether it's aquaculture on the coast, mining in the Goldfields, or agriculture in the Wheatbelt, we work hand-in-hand with employers to make sure your training is current, practical, and linked to real apprenticeships and work placements.

Wherever you live, your local campus is ready to help you succeed – while keeping skills, jobs, and opportunities right here in regional WA.





Your Campus. Your Training. Your Career.

At Central Regional TAFE, it's all about you. We're here to help you shape the future you want, with the right support every step of the way.

Learn from industry experts who bring real-world knowledge into the classroom and gain the confidence and skills employers are looking for. With over 300 nationally recognised courses – from Certificate I through to Advanced Diploma – plus a wide range of short courses, there's a pathway for every ambition.

We know life is busy, so our flexible and online study options help you balance training with work, family, and everything else you've got going on. Add to that payment plans and tailored support, and achieving your goals has never been easier.

Whether you're leaving school, changing careers, or upskilling, you'll find a place at TAFE – and a pathway to a future that works for you.

Train where you live. Build real skills. Shape a future that works – with Central Regional TAFE.

Course Information

CHC33021-AE06 Certificate III in Individual Support (Ageing and Disability)

Release number	1
Required number of units for course completion	Total number of units = 15 9 core units 6 elective units
Duration	12 Months
Location	Kalgoorlie Campus
Delivery mode	Blended

IS THIS COURSE RIGHT FOR ME?

Before you choose this course, it's a good idea to think about the skills and knowledge you might need. The information below will help you decide if the course is a good fit for you, or if there are areas where you might need some extra support.

Information you need to know about the course

Physical capability: The type of work requires you to be on your feet for long periods of time providing care to clients.

Emotional and mental requirements: During delivery and class discussion some topics may provoke emotions, you work with challenging clients. You must look after yourself or find help as required.

Environmental requirements: During provision of care, you may encounter body fluids and human waste.

Cultural aspects: You will work with people from different culture and people of different/opposite gender.

Workplace requirements: You may be required to have WWCC, First Aid, vaccinations, immunisation etc.

Course Pathways

This course aims to help you develop skills and knowledge that may support entry into a range of job roles or further study. You will work in home and residential care settings to provide person centred care to people who may require support due to ageing, disability or some other reason. After completing this course, you can enrol in further studies such as Diploma of Nursing, Diploma of Counselling.

Further details can be found on our website [here](#).

National Course Entry Requirements

Entry requirements apply to this course. NIL

Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

You must 18 years of age to enrol in this course. You must have completed year 10 and have grades C or better in English and Maths.

Before you enrol, CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other learning options may be better suited to you at this time.

For this course, the method of LLND review will be completing a test via LLN robot. This process allows the identification of the student's learning needs.

Fees and Payments

Whether you are enrolling in individual units and/or full qualifications at CR TAFE, you are responsible for paying the enrolment fee for each unit you enrol in.

You will find detailed information about your course costs and how they are calculated on our website [here](#).

You can also check the drop-down box for FEES on your course page on the website which has details about the course fees.

Further information on:

- key payment terms and conditions
- availability of any relevant government training entitlements and subsidies
- our withdrawal and refund requirements

is available under the Fees and Payment Options section in the Student Handbook on our website [here](#).

Our Student Business Systems team can help if you are unsure about any fee information. Please refer to the Contacts section, on how to contact us.

Learning Resources

All students are provided with access (online learning materials) via Blackboard. The cost is factored in the resource fees

Textbooks

This textbook is recommended: The Individual Support Worker 3E' (Author: Geoff Arnott) - Publisher: Cengage). Students may purchase the book from the publisher.

Online learning materials

Students will have access to Blackboard (learning management system). Learner guides, Power point presentations and assessments are available. Students will use their CRTAFE ID number and passwords to access the learning resources. Students will have access to resources within days after enrolment has been confirmed.

Resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

You will pay for the cost of WWCC, police clearance, immunisations

You will buy your own pens, notebooks and lunch.

CR TAFE online library resources

Our online library has a wide range of electronic resources useful to your course. You can find our online library on the CR TAFE website [here](#). Library staff are available to assist you as required.

Work Placement

A mandatory work placement of 120 hours is required for this course. Your lecturer will organise your work placement and will consult with you to ensure the location and arrangements are accessible and suitable to your individual needs.

If you are already employed or have identified a potential workplace for your placement, your lecturer will check its suitability for meeting course requirements. If your chosen workplace does not meet all of the course requirements, you may need to complete part of your work placement at a different workplace to ensure all requirements are covered. Your lecturer will identify another suitable workplace in this instance.

If you are an apprentice or a trainee, you will be monitored in the workplace to ensure you are gaining the required workplace experience. This may be through Ready Skills, Exemplar, PebblePad or similar and it is essential that this is completed throughout the training.

Other Study Options

This course offers other study options (listed below) so you can choose the approach that best suits your needs. Please contact our Student Business Systems for information on the alternate delivery modes and/or study hours.

Delivery options

Self-paced onsite – classroom

For additional information about self-paced study options at all our campuses please check the courses pages on our website [here](#).

Traineeship – Students must attend class on campus at least once per week

My Portal

There is a variety of information available to students on our website under [Current Students](#). Once you are enrolled, the Student Portal will allow you to view the following:

- My payments - view your payment history and instalment plan details (if relevant)
- My study - view your course details, units and academic records
- My details - view and update your personal information
- My tasks - view any notices from Central Regional TAFE
- Blackboard - links directly to the Blackboard e-learning platform

Recognition of Prior Learning

Recognition of prior learning (RPL) means an assessment process that involves assessment of an individual's relevant prior learning and experience (including skills and knowledge obtained through formal and informal learning) to determine the extent to which the individual meets requirements specified in the training product. If you think you have existing knowledge and skills in one or more of your units of study, you may apply for RPL. Should you apply for RPL, you will be supported through the process by a lecturer. For further information visit our website [here](#).

This is a short-duration course structured around hands-on practical training, with assessments conducted through direct observation of skill demonstrations. In this context, Recognition of Prior Learning (RPL) would not be a suitable option.

Credit

Credit can be given if you have successfully completed a unit or module that has the same code or is deemed equivalent to one in your current course. You may have completed this unit/module at a Registered Training Organisation or at an alternate authorised organisation such as a university.

You will have to provide some evidence you have successfully completed the unit or module. This might include authenticated VET transcripts or other AQF certification documents like Statements of Attainment, Records of Results etc.

You won't be charged for credit. If you think this might apply to you, contact your lecturer to discuss eligibility, the application process and the evidence you need to provide.

Note: CR TAFE will not issue an Award or Statement of Attainment that is achieved wholly through crediting units completed at another RTO.

Appeals and Feedback

CR TAFE values student feedback and recognises that opportunities to improve products and services arise from the effective handling of student complaints. Complaints are processed in a way that balances the interests of students and CR TAFE while making sure the process is fair for everyone.

Students are supported to [provide feedback and make complaints](#). Students have the right to appeal decisions made by the lecturer/assessor and CR TAFE. For example, if you have concerns about your assessment results, please approach your lecturer to discuss the issue and/or refer to our website for details [here](#).

Student Support Services

CR TAFE aims to provide a supportive learning environment for all students. If you have any support needs, either before you enrol or during your course, we encourage you to speak with your lecturer or the Student Support Services team. CR TAFE will provide, or help you access, the support that can assist you in your studies.

Training Support:

You are encouraged to identify any training support that you may need before you enrol and at any point during your learning journey. This may include but not limited to:

- Study Skills
- Accessing and using technology
- Assessments
- Disability support
- Aboriginal and Torres Strait Islander support

Wellbeing Support:

CR TAFE is dedicated to supporting students and to providing a safe and inclusive learning environment for all students including a culturally safe learning environment for Aboriginal people. CR TAFE recognises that student wellbeing is important for a successful learning journey and may provide, or support access to, appropriate services where needed. Wellbeing support may include, but not limited to:

- Counselling and mental health resources (external)
- Career Services and Guidance (internal)
- Financial (fee and debt payment options, scholarships) (internal)
- Abuse, harassment, bullying (internal and external)
- Crisis and Support Lines (external)
- Support for Aboriginal students (internal and external)
- Aboriginal Counselling Support (external)
- Support for students with disability (internal and external)
- Support for international students (internal)

For confidential, no obligation contact information for wellbeing support, please contact our Student Support Services team who can help you with more information on how to access these support services, or go to our [website](#).

Contacts:

Lecturer's contact details:

Name: Musa Masenda

Phone number: 0890886849

Email: Musa.Masenda@crtafe.wa.edu.au

Building: 734 Cheetham Street

Availability: Wednesday and Friday 0830- 0930 and 1300- 1400

To speak to our Student Business System Team, Student Support Services Team, our Technical Support Team, Aboriginal Support Services or your local Access and Equity Inclusion Officer, contact: 1800 672 700 or enquiries@crtafe.wa.edu.au.

Alternatively, you can complete an online enquiry form <https://www.centralregionaltafe.wa.edu.au/contact-us>.

For help with all things career, training and employment, contact our Jobs and Skills Centres at either our Geraldton, Kalgoorlie or Northam campuses, or call 13 64 64 or go to www.jobsandskills.wa.gov.au

Award

Upon successful completion of this course, you are entitled to an Award and a Record of Achievement. Should you not have successfully completed all the units of competency required for the Award, you are entitled to a Statement of Attainment for the individual units for which you have been assessed as competent.

Further Resources and Information

More information can be found in our Student Handbook, available for download off our website [here](#).

Licensing/Registration Requirements that Apply on Completion

N/A

Notification of Changes to the Course

You will be informed in writing by your lecturer of any changes that affect your course after enrolment. You will be supported throughout the change to ensure there is minimal disruption to your learning journey.

Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
0900 am-12:00 pm	FLC	FLC	Online lecturer present	734-210	
12:00 pm - 12:45 pm LUNCH BREAK					
12:45 pm-4:00 pm	FLC	FLC	Workplace 1300-1600	734-210	

Assessment Methods

For this course, assessments may include the following:

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party (workplace supervisor) observing you perform tasks in the workplace and/or simulated workplace to check that you have the knowledge and skills required for the unit of competency.
- Project: This involves completing tasks or activities in the workplace and/or simulated workplace to show that you can apply the knowledge and skills required for the unit of competency.
- Portfolio: This is a collection of evidence you put together, such as documents, examples of your work, or completed activities, to show that you have the knowledge and skills required for the unit of competency.

Note: The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.

Overview of Training Hours

The table below outlines the units you need to complete. It shows the types of training you are required to do and approximately how much time they should take. This will help you understand how much time you will need to set aside for each unit you are enrolled in.

Stage	Group	Unit of Competency	State ID	Core ↑	Prerequisites	Modes of Delivery	Points	Face to face	Work-shop	Work Plc.	Out of Class	Tutorial	Total Training	Assessment
Core (9)														
Rolling enrolments		CHCCCS031: Provide individualised support [OE40]	OE40	Core		Blended Delivery	0	42	0	0	28	0	70	8
Rolling enrolments		CHCCCS038: Facilitate the empowerment of people receiving support [OE25]	OE25	Core		Blended Delivery		42	0	0	28	0	70	8
Rolling enrolments		CHCCCS040: Support independence and wellbeing [OE39]	OE39	Core		Work Placement, Blended Deliv...		24	0	120	15	0	159	3
Rolling enrolments		CHCCCS041: Recognise healthy body systems [OE108]	OE108	Core		Blended Delivery		27	0	0	18	0	45	3
Rolling enrolments		CHCCOM005: Communicate and work in health or community services [AVC29]	AVC29	Core		Blended Delivery		21	0	0	15	0	36	3
Rolling enrolments		CHCDIV001: Work with diverse people [AVC09]	AVC09	Core		Blended Delivery		12	0	0	8	0	20	3
Rolling enrolments		CHCLEG001: Work legally and ethically [AVB82]	AVB82	Core		Blended Delivery		18	0	0	15	0	33	3
Rolling enrolments		HLTINF006: Apply basic principles and practices of infection prevention and control [OE166]	OE166	Core		Blended Delivery		21	0	0	12	0	33	3
Rolling enrolments		HLTWH5002: Follow safe work practices for direct client care [WG739]	WG739	Core		Blended Delivery		12	0	0	8	0	20	3
Elective (6)														
Rolling enrolments	Group A Electives – AGEING Specialisation	CHCAGE011: Provide support to people living with dementia [OE24]	OE24	Elective		Blended Delivery		27	0	0	18	0	45	3
Rolling enrolments	Group A Electives – AGEING Specialisation	CHCAGE013: Work effectively in aged care [OE41]	OE41	Elective		Blended Delivery		21	0	0	18	0	39	3
Rolling enrolments	Group B Electives – DISABILITY Specialisation	CHCDIS011: Contribute to ongoing skills development using a strengths-based approach [OE19]	OE19	Elective		Blended Delivery		15	0	0	11	0	26	3
Rolling enrolments	Group B Electives – DISABILITY Specialisation	CHCDIS012: Support community participation and social inclusion [OE18]	OE18	Elective		Blended Delivery		24	0	0	18	0	42	3
Rolling enrolments	Group B Electives – DISABILITY Specialisation	CHCDIS020: Work effectively in disability support [OE28]	OE28	Elective		Blended Delivery		21	0	0	18	0	39	3
Rolling enrolments	Group A Electives – AGEING Specialisation	CHCPAL003: Deliver care services using a palliative approach [OE105]	OE105	Elective		Blended Delivery		24	0	0	18	0	42	3
								351	0	120	248	0	719	55



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Regional**

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