



Central  
Regional



Course

# Pre-Enrolment Guide

Training Area:

**Automotive**

Training Product:



# Your Future. Your Choice. Your TAFE.

Central Regional TAFE spans four regions and around 57% of Western Australia, with nine campuses delivering training that reflects the industries driving our state's economy. From the Midwest and Wheatbelt to the Gascoyne and Goldfields, our footprint is vast – and so are the opportunities.

Studying regionally connects you directly with the jobs that matter. With most agricultural, health, and construction roles based in regional WA, training close to home ensures you build skills where the demand is.

Each campus is shaped by its community and industries. Whether it's aquaculture on the coast, mining in the Goldfields, or agriculture in the Wheatbelt, we work hand-in-hand with employers to make sure your training is current, practical, and linked to real apprenticeships and work placements.

Wherever you live, your local campus is ready to help you succeed – while keeping skills, jobs, and opportunities right here in regional WA.





# Your Campus. Your Training. Your Career.

At Central Regional TAFE, it's all about you. We're here to help you shape the future you want, with the right support every step of the way.

Learn from industry experts who bring real-world knowledge into the classroom and gain the confidence and skills employers are looking for. With over 300 nationally recognised courses – from Certificate I through to Advanced Diploma – plus a wide range of short courses, there's a pathway for every ambition.

We know life is busy, so our flexible and online study options help you balance training with work, family, and everything else you've got going on. Add to that payment plans and tailored support, and achieving your goals has never been easier.

Whether you're leaving school, changing careers, or upskilling, you'll find a place at TAFE – and a pathway to a future that works for you.

Train where you live. Build real skills. Shape a future that works – with Central Regional TAFE.



# Course Information

## AUR30620 Certificate III in Light Vehicle Mechanical Technology

<b>Release number</b>	3
<b>Required number of units for course completion</b>	36 Total 20 Core 16 Elective
<b>Duration</b>	4 Years
<b>Location</b>	Geraldton Campus, P Block
<b>Delivery mode</b>	Face-to-face

### IS THIS COURSE RIGHT FOR ME?

Before you choose this course, it's a good idea to think about the skills and knowledge you might need. The information below will help you decide if the course is a good fit for you, or if there are areas where you might need some extra support.

### Information you need to know about the course

If you are interested in a career maintaining and repairing light vehicles this might be an option for you. This apprenticeship course builds the mechanical skills and knowledge needed to diagnose, service and repair light vehicles. It's designed for people who enjoy practical work, problem-solving and working with a range of cars and light vehicles.

This course might be right for you, if you are:

- Interested in working with cars and light vehicles
- Keen to start a career as a mechanic or automotive technician
- Comfortable using tools and performing mechanical repairs
- Able to follow technical instructions and safety procedures
- Have good problem-solving and attention to detail skills
- Physically fit for workshop and manual tasks
- Willing to complete an apprenticeship while learning on the job
- Looking to gain a nationally recognised trade qualification

### Course Pathways

This course is designed to build the practical skills and technical knowledge you need for a successful career in the light vehicle automotive sector. It can open pathways to a variety of job roles or further study opportunities in this field. This qualification supports apprentices employed in light vehicle service and repair roles. The training addresses the growing demand for skilled tradespeople capable of diagnosing and repairing a wide range of light vehicles used in WA's automotive sector. Further details can be found on our website [here](#).

## National Course Entry Requirements

This qualification can **ONLY** be achieved through an Australian Apprenticeship undertaken under a formal training contract. As a Class A qualification, the training contract must meet all regulatory requirements specific to this qualification, including (but not limited to) any mandated entry conditions, duration, and contractual terms applicable to the qualification. This training contract **MUST** be obtained and signed prior to application for the course.

## Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

**Before you enrol**, CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other learning options may be better suited to you at this time.

For this course, the method of LLND review will be an online LLND assessment organised by the college.

## Fees and Payments

Whether you are enrolling in individual units and/or full qualifications at CR TAFE, you are responsible for paying the enrolment fee for each unit you enrol in.

You will find detailed information about your course costs and how they are calculated on our website here.

You can also check the drop-down box for FEES on your course page on the website which has details about the course fees.

Further information on:

- key payment terms and conditions
- availability of any relevant government training entitlements and subsidies
- our withdrawal and refund requirements

is available under the Fees and Payment Options section in the Student Handbook on our website here.

Our Student Business Systems team can help if you are unsure about any fee information. Please refer to the Contacts section, on how to contact us.

## Learning Resources

You will need the following learning resources for your course:

### Textbooks

Students in this course **MUST** have their own access to Automotive Mechanics 10<sup>th</sup> Edition (May/Simpson). It is essential that students arrive to classes with the textbook.

## Resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

- |                   |                               |
|-------------------|-------------------------------|
| Basic Stationary  | Basic PPE                     |
| • Pens            | • Work shirt and long pants   |
| • Correction tape | • Steel capped work boots     |
| • Ruler           | • Safety glasses (non-tinted) |

\*Students are discouraged from bringing their own tooling to TAFE.

## CR TAFE Online Library Resources

Our online library has a wide range of electronic resources useful to your course. You can find our online library on the CR TAFE website [here](#). Library staff are available to assist you as required.

## Travel and Accommodation

Apprentices may be eligible for travel and accommodation allowance (TAA) if you are a Western Australian resident attending TAFE for off the job training and you must travel more than 70 kms (round trip) from your residential address to attend TAFE. Applications must be completed online.

You can access the forms here: [TAA Apprentices](https://www.wa.gov.au/service/education-and-training/vocational-education/travel-and-accommodation-allowance-apprentices-and-trainees). (<https://www.wa.gov.au/service/education-and-training/vocational-education/travel-and-accommodation-allowance-apprentices-and-trainees>)

## Method of study

Face to face – classroom based

Apprenticeship – conducted over 4 years

## My Portal

There is a variety of information available to students on our website under [Current Students myPortal](#). Once you are enrolled, the Student Portal will allow you to view the following:

- My application - view the status of your application to study
- My payments - view your payment history and instalment plan details (if relevant)
- My study - view your course details, units and academic records
- My details - view and update your personal information
- My tasks - view any notices from Central Regional TAFE
- Blackboard - links directly to the Blackboard e-learning platform

## Recognition of Prior Learning

Recognition of prior learning (RPL) means an assessment process that involves assessment of an individual's relevant prior learning and experience (including skills and knowledge obtained through formal and informal learning) to determine the extent to which the individual meets requirements specified in the training product. If you think you have existing knowledge and skills in one or more of your units of study, you may apply for RPL. Should you apply for RPL, you will be supported through the process by a lecturer. For further information visit our website [here](#).

## Credit

Credit can be given if you have successfully completed a unit or module that has the same code or is deemed equivalent to one in your current course. You may have completed this unit/module at a Registered Training Organisation or at an alternate authorised organisation such as a university.

You will have to provide some evidence you have successfully completed the unit or module. This might include authenticated VET transcripts or other AQF certification documents like Statements of Attainment, Records of Results etc.

You won't be charged for credit. If you think this might apply to you, contact your lecturer to discuss eligibility, the application process and the evidence you need to provide.

**Note:** CR TAFE will not issue an Award or Statement of Attainment that is achieved wholly through crediting units completed at another RTO.

## Appeals and Feedback

CR TAFE values student feedback and recognises that opportunities to improve products and services arise from the effective handling of student complaints. Complaints are processed in a way that balances the interests of students and CR TAFE while making sure the process is fair for everyone.

Students are supported to [provide feedback and make complaints](#). Students have the right to appeal decisions made by the lecturer/assessor and CR TAFE. For example, if you have concerns about your assessment results, please approach your lecturer to discuss the issue and/or refer to our website for details [here](#).

## Student Support Services

CR TAFE aims to provide a supportive learning environment for all students. If you have any support needs, either before you enrol or during your course, we encourage you to speak with your lecturer or the Student Support Services team. CR TAFE will provide, or help you access, the support that can assist you in your studies.

### Training Support:

You are encouraged to identify any training support that you may need before you enrol and at any point during your learning journey. This may include but not limited to:

- Study Skills
- Accessing and using technology
- Assessments
- Disability support
- Aboriginal and Torres Strait Islander support

### Wellbeing Support:

CR TAFE is dedicated to supporting students and to providing a safe and inclusive learning environment for all students including a culturally safe learning environment for Aboriginal people. CR TAFE recognises that student wellbeing is important for a successful learning journey and may provide, or support access to, appropriate services where needed. Wellbeing support may include, but not limited to:

- Counselling and mental health resources (external)
- Career Services and Guidance (internal)
- Financial (fee and debt payment options, scholarships) (internal)
- Abuse, harassment, bullying (internal and external)
- Crisis and Support Lines (external)
- Support for Aboriginal students (internal and external)
- Aboriginal Counselling Support (external)
- Support for students with disability (internal and external)
- Support for international students (internal)

For confidential, no obligation contact information for wellbeing support, please contact our Student Support Services team who can help you with more information on how to access these support services, or go to our [website](#).

## Contacts:

### Lecturer contact details:

Name: Cameron Wheeldon

Phone number: 08 99562920

Email: [Cameron.wheeldon@crtafe.wa.edu.au](mailto:Cameron.wheeldon@crtafe.wa.edu.au)

Building: Geraldton Campus, P Block

Availability: Monday - Friday 8am-4pm

Name: Josh Craine

Phone number: 08 562868

Email: [josh.craine@crtafe.wa.edu.au](mailto:josh.craine@crtafe.wa.edu.au)

Building: Geraldton Campus, P Block

Availability: Monday - Friday 8am-4pm

To speak to our Student Business System Team, Student Support Services Team, our Technical Support Team, Aboriginal Support Services or your local Access and Equity Inclusion Officer, contact: 1800 672 700 or [enquiries@crtafe.wa.edu.au](mailto:enquiries@crtafe.wa.edu.au).

Alternatively, you can complete an online enquiry form <https://www.centralregionaltafe.wa.edu.au/contact-us>.

For help with all things career, training and employment, contact our Jobs and Skills Centres at either our Geraldton, Kalgoorlie or Northam campuses, or call 13 64 64 or go to [www.jobsandskills.wa.gov.au](http://www.jobsandskills.wa.gov.au).

## Award

Upon successful completion of this course, you are entitled to an Award and a Record of Achievement. Should you not have successfully completed all the units of competency required for the Award, you are entitled to a Statement of Attainment for the individual units for which you have been assessed as competent.

## Further Resources and Information

More information can be found in our Student Handbook, available for download off our website [here](#).

## Notification of Changes to the Course

You will be informed in writing by your lecturer of any changes that affect your course after enrolment. You will be supported throughout the change to ensure there is minimal disruption to your learning journey.

## Timetable and Training Hours

Training will occur on the Geraldton Firtzgerald Street campus.

Monday to Friday 8:00am-4:45pm (lunch break from 12:00pm-12:45pm).

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 am-12:00 pm	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop
12:00 pm - 12:45 pm LUNCH BREAK					
12:45 pm-4:45 pm	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop	P Block Classroom & Workshop

## Overview of Training Hours and Assessment Methods

The table below outlines the units you need to complete. It shows the types of training you are required to do, approximately how much time they should take, and how each unit will be assessed. This will help you understand how much time you will need to set aside for each unit you are enrolled in.

Stage	National ID	Unit Of Competency	Face to Face	Workshops	Work Placement	Structured Out Of Class Activities	Tutorial Study Support	Total	Assessment	Delivery Mode	Core / Elective	Group
Block 1A 2026	AURAEA002	Follow environmental and sustainability best practice in an automotive workplace [AXE88]	8.00	8.00				16.00	4.00	Face To Face	Core	Core
	AURASA102	Follow safe working practices in an automotive workplace [OCK41]	8.00	8.00				16.00	4.00	Face To Face	Core	Core
	AURTE104	Inspect and service engines [OCL22]	4.00	12.00				16.00	4.00	Face To Face	Core	Core
	AURTTK102	Use and maintain tools and equipment in an automotive workplace [OCL16]	4.00	12.00				16.00	4.00	Face To Face	Core	Core
Block 1B 2026	AURETR125	Test, charge and replace batteries and jump-start vehicles [OCK04]	6.00	10.00				16.00	4.00	Face To Face	Core	Core
	AURTTT103	Diagnose and repair cooling systems [OCL10]	4.00	12.00				16.00	4.00	Face To Face	Core	Core
	AURTTA105	Select and use bearings, seals, gaskets, sealants and adhesives [OCJ42]	6.00	12.00				18.00	2.00	Face To Face	Elective	Elective
	AURTTT102	Inspect and service diesel fuel injection systems [OCL40]	6.00	10.00				16.00	4.00		Elective	Elective
Block 1C 2026	AURETR112	Test and repair basic electrical circuits [OCK10]	8.00	18.00				26.00	4.00	Face To Face	Core	Core
	AURETR006	Solder electrical wiring and circuits [AXD97]	4.00	12.00				16.00	4.00	Face To Face	Elective	Import
	AURVTW018	Carry out oxyacetylene welding, thermal heating and cutting [OAK17]	6.00	16.00				22.00	8.00	Face To Face	Elective	Elective
Block 1D 2026	AURTTA104	Carry out servicing operations [OCJ39]	6.00	12.00				18.00	16.00	Face To Face	Core	Core

AURTTA118	Develop and carry out diagnostic test strategies [OCL47]	8.00	10.00				18.00	8.00	Face To Face	Core	Core
AURTTB101	Inspect and service braking systems [OCJ84]	4.00	8.00				12.00	8.00	Face To Face	Core	Core

Stage	National ID	Unit Of Competency	Face to Face	Workshops	Work Placement	Structured Out Of Class Activities	Tutorial Study Support	Total	Assessment	Delivery Mode	Core / Elective	Group
Block 2A 2027	AURLTB103	Diagnose and repair light vehicle hydraulic braking systems [OCK17]	6.00	12.00				18.00	12.00	Face To Face	Core	Core
	AURTTF101	Inspect and service petrol fuel systems [OCL63]	4.00	10.00				14.00	10.00	Face To Face	Core	Core
	AURTTF105	Diagnose and repair engine forced induction systems [OCL85]	6.00	12.00				18.00	8.00	Face To Face	Elective	Elective
Block 2B 2027	AURETR129	Diagnose and repair charging systems [OCK01]	6.00	12.00				18.00	10.00	Face To Face	Core	Core
	AURETR130	Diagnose and repair starting systems [OCJ99]	8.00	12.00				20.00	10.00	Face To Face	Core	Core
	AURETR009	Install vehicle lighting and wiring systems [AXD94]	4.00	6.00				10.00	12.00	Face To Face	Elective	Import
Block 2C 2027	AURLTE102	Diagnose and repair light vehicle engines [OCL13]	6.00	12.00				18.00	22.00	Face To Face	Core	Core
	AURLTE001	Remove and install light vehicle engine assemblies [AXC47]	6.00	6.00				12.00	12.00	Face To Face	Elective	Elective

	AURTTK001	Use and maintain measuring equipment in an automotive workplace [AXA63]	4.00	4.00				8.00	8.00	Face To Face	Elective	Elective
Block 2D 2027	AURLTQ101	Diagnose and repair light vehicle final drive assemblies [OCL58]	6.00	12.00				18.00	16.00	Face To Face	Elective	Elective
	AURTTX102	Inspect and service manual transmissions [OCJ29]	5.00	10.00				15.00	8.00	Face To Face	Elective	Elective
	AURTTX103	Inspect and service automatic transmissions [OCL94]	5.00	10.00				15.00	8.00	Face To Face	Elective	Elective
Block 3A 2028	AURLTZ101	Diagnose and repair light vehicle emission control systems [OCK32]	6.00	12.00				18.00	12.00	Face To Face	Core	Core
	AURETR124	Diagnose and repair compression ignition engine management systems [OCK02]	12.00	20.00				32.00	18.00	Face To Face	Elective	Elective

Stage	National ID	Unit Of Competency	Face to Face	Workshops	Work Placement	Structured Out Of Class Activities	Tutorial Study Support	Total	Assessment	Delivery Mode	Core / Elective	Group
Block 3B 2028	AURETR123	Diagnose and repair spark ignition engine management systems [OCK06]	14.00	12.00				26.00	24.00	Face To Face	Core	Core
	AURETR131	Diagnose and repair ignition systems [OCJ98]	10.00	12.00				22.00	8.00	Face To Face	Core	Core
Block 3C 2028	AURLTD104	Diagnose and repair light vehicle steering systems [OCL06]	6.00	8.00				14.00	12.00	Face To Face	Core	Core
	AURLTD105	Diagnose and repair light vehicle suspension systems [OCL42]	6.00	10.00				16.00	12.00	Face To Face	Core	Core
	AURLTD106	Carry out light vehicle wheel alignment operations [OCL07]	6.00	8.00				14.00	12.00	Face To Face	Elective	Elective
Block 3D 2028	AURETH011	Depower and reinitialise hybrid electric vehicles [AXE11]	6.00	8.00				14.00	10.00	Face To Face	Elective	Elective

AURETH101	Depower and reinitialise battery electric vehicles [OCK26]	5.00	4.00				9.00	2.00	Face To Face	Elective	Elective
AURETR143	Diagnose and repair electronic body management systems [ODJ76]	16.00	12.00				28.00	17.00	Face To Face	Elective	Elective
	<b>Total</b>	235.00	384.00	0.00	0.00	0.00	619.00	341.00			



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