

Course **Pre-Enrolment Guide**

Training Area:

Automotive

Upskill program

Training Product:

AUR20220

**Certificate II in Automotive Air
Conditioning Technology**

AUR20220 Certificate II in Automotive Air Conditioning Technology

Release number	1
Required number of units for course completion	13
Course Duration	5 days of face-to-face training and RPL assessment
Location/s	Geraldton
Delivery mode	This program is delivered through a combination of face-to-face classes and recognition of prior learning or credit transfer. It is designed specifically for automotive tradespeople, late-stage automotive apprentices or senior trades technicians • Face to Face - Requires you to attend classes on campus and may include activities such as demonstrations, practice and feedback, discussions and group activities. • Recognition of Prior Learning – many of the units in this program are only available through credit and recognition of prior learning. If you are unsure if you will be able to meet these requirements, please discuss this with the lecturer prior to enrolment. For further information visit our website here.

Course Description

This qualification reflects the role of individuals who perform a range of tasks relating to servicing and repairing air conditioning components and systems of cars and heavy vehicles in an automotive service and repair business.

Course Considerations

Automotive training and assessment involve practical, hands-on activities conducted in workshops and real-world automotive environments. Before enrolling, prospective students should consider the following inherent requirements to support safe participation and successful completion of the qualification.

Physical Capability

Automotive mechanical work is physically demanding and requires a reasonable level of strength, mobility, coordination, and endurance. Students should be capable of:

- Standing and moving for extended periods during practical workshop sessions
- Bending, twisting, kneeling, crouching, and working in awkward or confined spaces (e.g. under vehicles, in engine bays)
- Lifting, carrying, pushing, and pulling tools, parts, and components (within workplace health and safety guidelines)
- Using hand tools, power tools, lifting equipment, and workshop machinery safely and effectively
- Working at varying heights, including under raised vehicles using hoists or ramps
- Maintaining fine motor skills and hand–eye coordination for precision mechanical tasks

Emotional and Mental Requirements

Automotive training requires the ability to manage cognitive demands and emotional responses in practical and sometimes high-pressure environments. Students should be prepared to:

- Concentrate for extended periods while diagnosing faults, following procedures, and completing technical tasks
- Work methodically and safely in environments where mistakes can result in injury or equipment damage
- Manage time pressures and problem-solving tasks, particularly during troubleshooting and assessments
- Deal calmly with workplace incidents such as mechanical failures, damaged vehicles, or exposure to simulated breakdowns or minor accidents
- Accept instruction, feedback, and assessment outcomes in a professional manner
- Work collaboratively with peers, supervisors, and trainers while maintaining focus and situational awareness

Environmental Requirements

Training occurs in automotive workshops that reflect industry conditions. Students should expect exposure to:

- Noisy workshop environments, including running engines, tools, and machinery
- Heat, cold, dust, fumes, grease, oils, and other automotive substances
- Outdoor or semi-outdoor work areas, depending on facilities and tasks
- Slippery surfaces, uneven flooring, and cluttered workspaces typical of mechanical workshops
- Automotive waste products such as oils, coolants, fuels, and cleaning chemicals (handled in accordance with safety and environmental procedures)

Cultural and Social Aspects

Automotive work is team-based and customer-focused, requiring respectful interpersonal engagement. Students should be comfortable with:

- Working closely with others in shared workshop spaces
- Communicating clearly and respectfully with people from diverse cultural, social, and workplace backgrounds
- Following workplace rules, safety instructions, and industry codes of conduct
- Handling customer vehicles and property responsibly and ethically
- Working in a traditionally male-dominated industry, while supporting inclusive and respectful workplace practices

Professional behaviour, mutual respect, and adherence to organisational and industry expectations are essential components of training and assessment.

Course fees

For information about fees, refer to the Course Website.

[Courses | Central Regional Tafe](#)

Course Pathways**Pathways into the qualification:**

- Direct entry (must meet trade/apprentice eligibility)

- Completion or near-completion of a Certificate III in:
 - Light Vehicle
 - Heavy Vehicle
 - Agricultural Mechanical
 - Mobile Plant
 - Automotive Electrical Technology
- **Exit point:**
- Full qualification upon successful completion
- Statement of Attainment for units completed if full qualification not achieved.

Further details can be found on our website [here](#).

National/State Course Entry Requirements

N/A

Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

- The program is designed for tradespeople wishing to upskill. To apply for this course, you **MUST** be currently employed in an automotive trade and either hold an automotive trade certificate (have completed an apprenticeship) or be currently in their third or fourth year of an automotive apprenticeship.
- This course is aimed at Automotive Tradespersons and apprentices who are wishing to gain their Automotive Air Conditioning ticket. Learners will need to have completed one of the following qualifications or similar predecessor:
- AUR30420 Certificate III in Agricultural Mechanical Technology
- AUR30620 Certificate III Light Vehicle Mechanical Technology
- AUR31120 Certificate III Heavy Vehicle Commercial Technology
- AUR31220 Certificate III in Mobile Plant Technology
- AUR30320 Certificate III in Automotive Electrical Technology
- Current Third or Fourth year apprentices in the above fields will also be considered for entry into the program as they would have recently completed the RPL units. Some of these students may be eligible for credit transfer rather than RPL as they may already have completed the unit. This will be identified prior to enrolment on an individual student basis.
- The learner must have attained their Australian Refrigeration Council (ARC) refrigerant handling classroom trainee license prior to the beginning of the short course, or they may be turned away.

Licensing Requirements

This qualification is regulated under the Ozone Protection and Synthetic Greenhouse Gas Management Regulations. Students must obtain the following licence:

- Trainee Licence (CL000) – Must be held before the short course begins, Issued by the Australian Refrigeration Council (ARCTick)

Upon successful completion of the program and unit requirements, students may apply for:

- AAC02 Refrigerant Handling Licence (Qualified Person) – valid for 2 years

- Licence scope is based on unit selection and must align with ARC guidelines.

Language, Literacy, Numeracy and Digital (LLND) Requirements

CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other courses may be better suited to you at this time.

For this course, the method of LLND review may include but are not limited to:

- An interview with a CRTAFE staff member
- LLND quiz

Learning resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

Learners must provide:

- Steel cap boots
- Long cotton drill pants
- Safety glasses
- ARC Trainee Licence (prior to short course start)

CRTAFE provides:

- *Automotive Mechanics 10* (library access)
- Printed and digital resources (fact sheets, learner guides)
- Custom PowerPoints
- Access to Blackboard and Teams
- College internet, library and computer facilities
- Microsoft Office 365 and Adobe Suite access

Textbooks

N/A

Online learning materials

N/A

Licensing/Registration Requirements that Apply on Completion

The completion of this qualification enables an individual to apply for an AAC02 - Refrigerant handling licence - qualified persons (Automotive air conditioning licence). Users are advised that the scope of the licence will be contingent on unit of competency selection. Trainee licences also apply to those handling refrigerants while undertaking training. These licences are governed by the Australian Refrigeration Council, which should be contacted for further information.

Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

NOTE:

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8am-12:00pm	P Block– Room P029	P Block– Room P029	P Block– Room P029	P Block– Room P029	P Block– Room P029
12:00 pm - 12:45 pm LUNCH BREAK					
12:45pm- 4:15pm	P Block– Room P029	P Block– Room P029	P Block– Room P029	P Block– Room P029	P Block– Room P029

Assessment Methods

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party (workplace supervisor) observing you perform tasks in the workplace and/or simulated workplace to check that you have the knowledge and skills required for the unit of competency.

Note: The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.

Further information

More information can be found in our Student Handbook, available for download off our website [here](#)

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Or enquire via our website enquiry form [here](#):



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