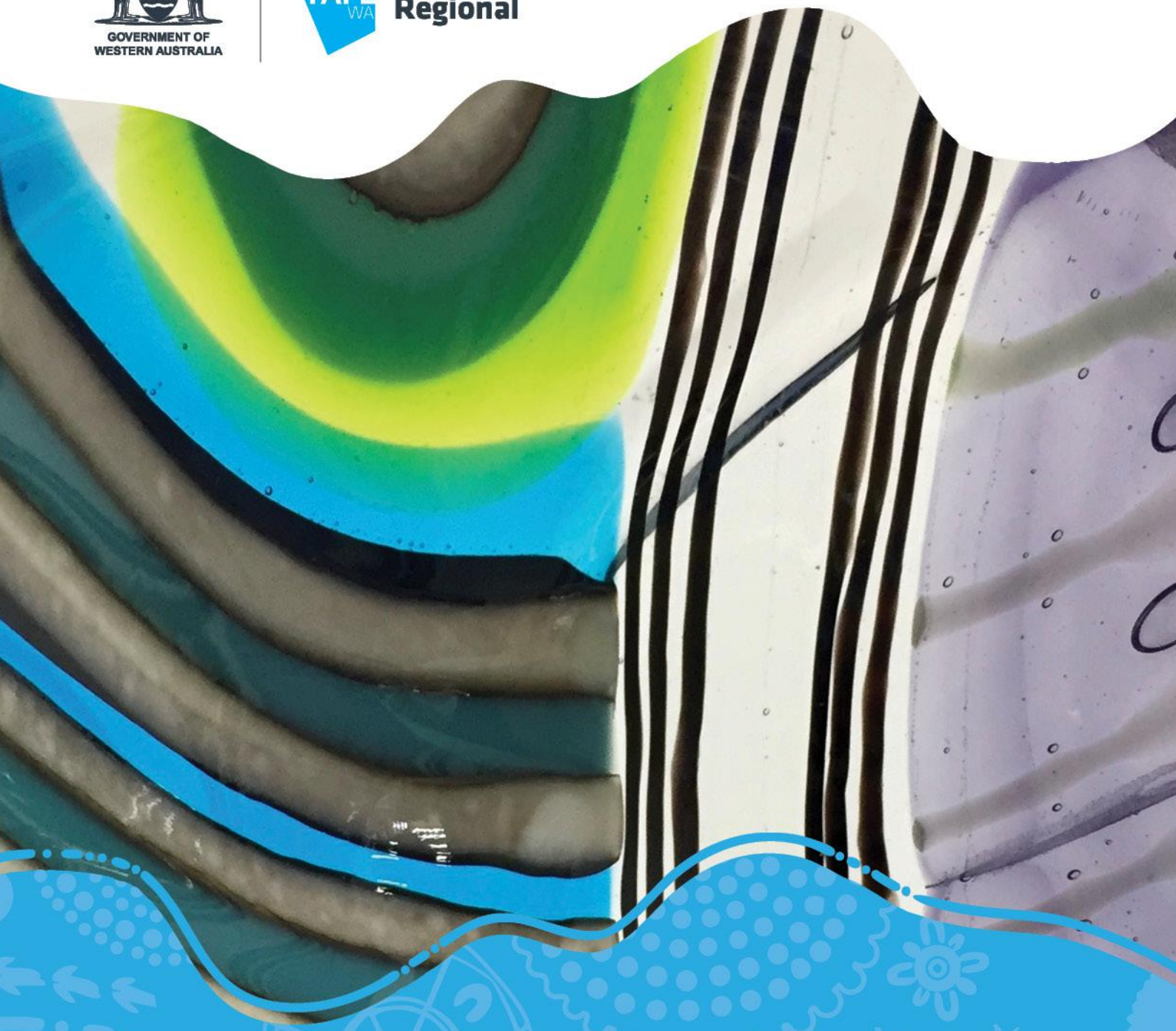
GOVERNMENT OF WESTERN AUSTRALIA

TAFE WA Central Regional



Course

Pre-Enrolment Guide

Training Area:

Transport and logistics industry

Training Product:

AE871
Heavy Vehicle Driving Operations Skill Set

AE871 Heavy Vehicle Driving Operations Skill Set

Release number	1
Required number of units for course completion	8
Course Duration	3 weeks (5 days per week, 7 hours per day) in class. After the 3 weeks in class driver training and assessment will be scheduled. Important Note: Driver training is not included in the 3 weeks face to face in class 1. For Heavy rigid – 11 hours driver training and 1-hour practical driver assessment 2. For Heavy combination– 12 hours driver training and 3-hour practical driver assessment 3. For Multi combination– 12 hours driver training and 3-hour practical driver assessment
Location/s	Carnarvon Campus, Geraldton Technology Park Campus, Kalgoorlie Campus, Merredin Campus, Moora Campus, Northam Campus, Merredin, Mt Magnet, Meekatharra
Delivery mode	**Face to Face** • Requires you to attend classes on campus • Include activities such as demonstrations, • Practical training for some parts of the course • Group discussions in class • Group activities in class and in the workshop

Course Description

Heavy Vehicle Driving Operations Skill Set AE871

This Skill Set will give persons the skills and knowledge to work safely as a heavy haulage truck driver in the road transport industry. On successful completion of the skill set, participants will obtain a
- Heavy Rigid (HR), or Heavy Combination (HC), or Multi Combination (MC) class licence, and
- May apply for a Forklift (LF) licence.

Course Considerations

Before you choose this course, it's a good idea to think about the skills and knowledge you might need. The information below will help you decide if the course is a good fit for you, or if there are areas where you might need some extra support.

Physical capability

This course includes both theoretical and practical components. To complete the practical tasks you may require standing for extended periods. The theoretical components involve prolonged periods of seated classroom-based learning. Certain practical tasks will require manual handling activities, including lifting and moving items, as well as kneeling to inspect the underside of a vehicle. You must be physically capable of safely undertaking these requirements and able to get on and off the forklift and truck using three points of contact, without assistance to participate in this course.

Environmental requirements

Some practical activities may be conducted outdoors and may involve exposure to varying weather conditions, such as heat or cold, sunlight, and wind. Additionally, you will be exposed to noise during practical tasks related to loading and unloading activities. You must wear appropriate PPE at all times.

Course fees

For information about fees, refer to the AE871 Course Website.

Courses | Central Regional Tafe

Note that the licencing fees must be paid by the students. These fees are not determined by Central Regional TAFE and may differ at the time of application for a licence.

Further information on:

- key payment terms and conditions
- availability of any relevant government training entitlements and subsidies
- our withdrawal and refund requirements

is available under the Fees and Payment Options section in the Student Handbook on our website here.

Our Student Business Systems team can help if you are unsure about any fee information. Please refer to the Contacts section, on how to contact us.

Course Pathways

Pathways into the qualification, may include:
No qualification or industry experience required but students must meet State/RTO Entry Requirements.

Pathways from this qualification, may include:
TLI31222 Certificate III in Driving Operations
Industry entry
Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:
Bus driver; coach driver; concrete agitator driver; line haul driver; pickup and delivery driver; pilot vehicle driver; tip truck driver; waste vehicle driver.

Exit points:

- Upon successful completion of the full course.
- Should a learner not complete all the units of competency required they will be issued a Statement of Attainment for the individual units which they have been assessed as competent.

Further details can be found on our website here.

Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

Students must:

- Hold a DOT suitable Car (C class) license continuously for at least the last 2 years
- Have NO Department of Transport and Major Infrastructure (DTMI) Medical Exclusions (that will make you ineligible to sit the test)
- Have NO Department of Transport and Major Infrastructure (DTMI) Licence Restrictions (that will make you ineligible to sit the test)
- Meet the relevant Department of Transport and Major Infrastructure (DTMI) licensing requirements, for either the HR, HC or MC Licences.
- Be able to pass drug and alcohol testing.

The participant must meet the required licence authorisation for their selected vehicle class licence as set out below:

Please Note: L Plate and P Plate Licence holders are ineligible for the Heavy Vehicle Driving Skill Set.

HR Licence Unit: TLIC3004 Drive Heavy Rigid Vehicle
Participants must hold:
- A Car (C) Class Licence for at least two years, or
- A Light Rigid (LR) Class Licence for at least one year, or
- A Medium Rigid (MR) Class Licence for at least one year.

HC Licence Unit: TLIC3005 Drive Heavy Combination Vehicle
Participants must hold:
- A Car (C) Class Licence for at least three years, and
- A Medium Rigid (MR) or Heavy Rigid (HR) Licence for at least one year.

MC Licence Unit: TLIC4006 Drive Multi-Combination Vehicle
Participants must hold:
- A Car (C) Class Licence for at least three years, and
- A Heavy Rigid (HR) or Heavy Combination Licence for at least one year.

Licensing/Registration Requirements that Apply on Completion

Completion of this skill set contributes towards eligibility for a Heavy Rigid (HR), Heavy Combination (HC) or a Multi-Combination (MC) vehicle licence. Licensing is issued by the Department of Transport (DoT), and learners must meet all regulatory, medical, and assessment requirements as determined by the licensing authority.

Forklift Licence (WorkSafe WA Requirements)

• High risk work license requirement:
To legally operate a forklift in the workplace in Western Australia, you must hold a High Risk Work Licence (Class LF) issued by WorkSafe WA in accordance with the National Licensing Standard. This licence is required for powered industrial trucks such as standard counterbalance forklifts and order-picking forklifts.

• Minimum age:
You must be at least 18 years of age to apply for and hold a high risk work licence.

• Training and Assessment
You must complete training and successfully pass both theory and practical assessments for the nationally recognised unit of competency TLILIC0003 – Licence to operate a forklift truck delivered by a Registered Training Organisation (RTO). The assessment must be conducted by a WorkSafe-accredited assessor.

• Language and Numeracy Skills:
You need sufficient English language skills and basic numeracy to understand and complete the training and assessments, including interpreting safety information and performing basic calculations.

• Identification and Documentation:
To apply for your licence with WorkSafe, you must provide acceptable proof of identity (usually photographic ID such as a passport or driver's licence) and meet identity standards as specified by WorkSafe.

• Interim Licence:
Once you complete training and assessment successfully, you are issued with a Notice of Assessment that allows you to work for up to 60 days while your application for the official HRWL is processed.

• Assessment Conditions – Forklift WorkSafe Knowledge Assessment
Please note that the Forklift WorkSafe knowledge assessment is a closed-book assessment. You are not permitted to refer to notes, make notes, use a mobile phone, or access any other resources during the assessment. Any form of cheating will not be tolerated. If you are found to be cheating in any way, the assessor will immediately stop the assessment and confiscate your assessment paper.

The course lecturer will supply you with a learner guide at least 5 days prior to the assessment. It is imperative that you study for the assessment.

ID photo – you will also be required to supply the lecturer with an official passport photo with your name written on the back.

Language, Literacy, Numeracy and Digital (LLND) Requirements

CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other courses may be better suited to you at this time.
For this course, the method of LLND review will be:

- LLN Robot quiz
- Interview with lecturer if required.

Learning resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

- Steel cap boots
- Hi Vis clothing
- Hat and sunscreen
- Notebook
- Pen
- Water bottle
- Pocket calculator or a mobile phone with a calculator app
- Mobile phone with a camera to scan a QR code
- Some campuses do not have a canteen, so you need to bring enough food for the day.

Learning Resources

CRTAFE will supply all the learning resources for your course

CR TAFE online library resources

Our online library has a wide range of electronic resources possibly useful to your course. You can find our online library on the CR TAFE website here. Library staff are available to assist you as required.

Recognition of Prior Learning

Not available for this course

Credit

Credit may be granted where a student has previously successfully completed a unit of competency with the same code, or a unit deemed equivalent, through a Registered Training Organisation (RTO) or other authorised education provider.

Students must provide valid evidence of successful completion, such as a Statement of Attainment, USI VET Transcript, Record of Results, or other authenticated AQF certification documentation.

For the AE871 Skill Set, students may complete the selected heavy vehicle driving unit relevant to their licence eligibility (TLIC3004, TLIC3005, or TLIC4006) with another approved training provider. Where this occurs, students must provide CR TAFE with a valid Statement of Attainment for the completed driving unit to enable a Credit Transfer to be applied.

Once all remaining Skill Set requirements have been successfully completed and the Credit Transfer has been processed, CR TAFE may issue the Statement of Attainment for the AE871 Skill Set.

There is no cost associated with applying for Credit Transfer. Students who believe they may be eligible should discuss the process and required evidence with their lecturer prior to course commencement where possible.

Note: CR TAFE will not issue an Award or Statement of Attainment that has been achieved wholly through Credit Transfer for units completed at another RTO.

Appeals and Feedback

CR TAFE values student feedback and recognises that opportunities to improve products and services arise from the effective handling of student complaints. Complaints are processed in a way that balances the interests of students and CR TAFE while making sure the process is fair for everyone.
Students are supported to provide feedback and make complaints. Students have the right to appeal decisions made by the lecturer/assessor and CR TAFE. For example, if you have concerns about your assessment results, please approach your lecturer to discuss the issue and/or refer to our website for details here.

Student Support Services

CR TAFE aims to provide a supportive learning environment for all students. If you have any support needs, either before you enrol or during your course, we encourage you to speak with your lecturer or the Student Support Services team. CR TAFE will provide, or help you access, the support that can assist you in your studies.
Training Support:
You are encouraged to identify any training support that you may need before you enrol and at any point during your learning journey. This may include but not limited to:

- Study Skills
- Accessing and using technology
- Assessments
- Disability support
- Aboriginal and Torres Strait Islander support

Wellbeing Support:

CR TAFE is dedicated to supporting students and to providing a safe and inclusive learning environment for all students including a culturally safe learning environment for Aboriginal people. CR TAFE recognises that

student wellbeing is important for a successful learning journey and may provide, or support access to, appropriate services where needed. Wellbeing support may include, but not limited to:

- Counselling and mental health resources (external)
- Career Services and Guidance (internal)
- Financial (fee and debt payment options, scholarships) (internal)
- Abuse, harassment, bullying (internal and external)
- Crisis and Support Lines (external)
- Support for Aboriginal students (internal and external)
- Aboriginal Counselling Support (external)
- Support for students with disability (internal and external)

For confidential, no obligation contact information for wellbeing support, please contact our Student Support Services team who can help you with more information on how to access these support services, or go to our website.

Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

You will be required to attend the face-to-face classes for three (3) consecutive weeks (5 days per week 7 hours per day) and complete approximately 35 hours of out of class learning during the course. Following the face-to-face classes, you must also complete the training and assessment requirements of the Heavy Vehicle Driving unit to achieve the skill set.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 am-12:00 pm	✓	✓	✓	✓	✓
12:00 pm - 12:30 pm LUNCH BREAK					
12:30 pm-4:00 pm	✓	✓	✓	✓	✓

Assessment Methods

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party, observing you perform tasks in a simulated workplace to check that you have the knowledge and skills required for the unit of competency.

Note: The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.

Further information

More information can be found in our Student Handbook, available for download off our website here

Contacts:

Portfolio Name: CRI

Email: HeavyVehicleDriving@crtafe.wa.edu.au

Building: L-Block

Alternatively, you may contact the college on 1800 672 700

Or enquire via our website enquiry form here:



Central Regional

RTO: 52789

1800 672 700

enquiries@crtafe.wa.edu.au

centralregionaltafe.wa.edu.au

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