



**Central  
Regional**



Course

# Pre-Enrolment Guide

Training Area:

**Building and Construction**

Training Product:

**AE386 Work Safety in  
Construction  
(Bricklaying)**



# Your Future. Your Choice. Your TAFE.

Central Regional TAFE spans four regions and around 57% of Western Australia, with nine campuses delivering training that reflects the industries driving our state's economy. From the Midwest and Wheatbelt to the Gascoyne and Goldfields, our footprint is vast – and so are the opportunities.

Studying regionally connects you directly with the jobs that matter. With most agricultural, health, and construction roles based in regional WA, training close to home ensures you build skills where the demand is.

Each campus is shaped by its community and industries. Whether it's aquaculture on the coast, mining in the Goldfields, or agriculture in the Wheatbelt, we work hand-in-hand with employers to make sure your training is current, practical, and linked to real apprenticeships and work placements.

Wherever you live, your local campus is ready to help you succeed – while keeping skills, jobs, and opportunities right here in regional WA.





# Your Campus. Your Training. Your Career.

At Central Regional TAFE, it's all about you. We're here to help you shape the future you want, with the right support every step of the way.

Learn from industry experts who bring real-world knowledge into the classroom and gain the confidence and skills employers are looking for. With over 300 nationally recognised courses – from Certificate I through to Advanced Diploma – plus a wide range of short courses, there's a pathway for every ambition.

We know life is busy, so our flexible and online study options help you balance training with work, family, and everything else you've got going on. Add to that payment plans and tailored support, and achieving your goals has never been easier.

Whether you're leaving school, changing careers, or upskilling, you'll find a place at TAFE – and a pathway to a future that works for you.

Train where you live. Build real skills. Shape a future that works – with Central Regional TAFE.

# Course Information

## AE386 - Work Safety in Construction Skill Set (Bricklaying)

<b>Release number</b>	3
<b>Required number of units for course completion</b>	6 units of competency plus work experience.
<b>Duration</b>	3 weeks of training plus 25 hours of work experience.
<b>Location</b>	Central Regional TAFE – Geraldton Campus.
<b>Delivery mode</b>	Face-to-face classroom and practical workshop delivery.

### IS THIS COURSE RIGHT FOR ME?

Before you choose this course, it's a good idea to think about the skills and knowledge you might need. The information below will help you decide if the course is a good fit for you or if there are areas where you might need some extra support.

### Information you need to know about the course

This skill set prepares you to work safely in construction and is designed for school leavers, early school leavers, mature-age learners, and individuals seeking entry-level employment in the construction industry. It provides the basic safety knowledge and practical skills required to work on construction sites and may support pathways into further training, such as Certificate II in Construction or Certificate III in Bricklaying and blocklaying.

You will be learning and practising skills in a real workshop environment. Because of this, the course has the following requirements:

#### Physical capability

You will need to be able to:

- Stand and work on your feet for extended periods
- Bending, kneeling, lifting, and carrying materials
- Use a range of construction hand and power tools
- Participate in outdoor and workshop-based practical activities
- Wear personal protective equipment (PPE), including steel-cap boots

#### Environmental requirements

- Working in a construction workshop with noise, dust, and tools
- Some activities may occur outdoors, with exposure to heat and other weather

#### Emotional and mental requirements

- Following safety procedures at all times
- Responding appropriately in simulated emergencies
- Working with others and communicating clearly

## Cultural considerations

- This course is delivered in a culturally inclusive learning environment that respects the diversity of students, including Aboriginal and Torres Strait Islander peoples and culturally and linguistically diverse learners. Students are expected to work respectfully with others and follow appropriate workplace behaviour.

## Workplace requirements

- Steel-cap boots must be worn in all workshop activities

## Course Pathways

This course aims to help you develop skills and knowledge that may support entry into a range of job roles or further study.

52893WA Certificate II in building and construction.

CPC33020 Certificate III in Bricklaying and Blocklaying.

Further details can be found on our website [here](#).

## National Course Entry Requirements

NIL

## Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

CRTAFE-specific entry requirements:

Students undertaking this course must be physically capable of safely participating in practical construction activities. This may include standing for extended periods, bending, kneeling, lifting and carrying materials, and using hand and power tools while following workplace health and safety requirements

For this course, many students who have low reading, writing, numeracy or digital literacy levels, are supported.

**Before you enrol**, CR TAFE is required to review your language, literacy, numeracy, and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other learning options may be better suited to you at this time.

For this course, the method of LLND review will be to complete an LLN Robot prior to enrolling.

## Fees and Payments

Whether you are enrolling in individual units and/or full qualifications at CR TAFE, you are responsible for paying the enrolment fee for each unit you enrol in.

You will find detailed information about your course costs and how they are calculated on our website [here](#).

You can also check the drop-down box for FEES on your course page on the website which has details about the course fees.

Further information on:

- key payment terms and conditions
- availability of any relevant government training entitlements and subsidies
- our withdrawal and refund requirements

is available under the Fees and Payment Options section in the Student Handbook on our website [here](#).

Our Student Business Systems team can help if you are unsure about any fee information. Please refer to the Contacts section on how to contact us.

## Learning Resources

You will need the following learning resources for your course:

### Resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

CR TAFE will provide your first pair of safety glasses and hearing protection. Any subsequent pairs will be required to be purchased by the student.

- Steel cap safety boots
- High visibility long-sleeved shirt
- Stationery for notetaking, learning activities, and assessments.

### CR TAFE online library resources

Our online library has a wide range of electronic resources useful to your course. You can find our online library on the CR TAFE website [here](#). Library staff are available to assist you as required.

## Work Placement

A mandatory work placement of 25 hours is required for this course. Your lecturer will assist in organising a suitable placement and will monitor your progress during the placement. Work experience may be completed over one week or through another arrangement agreed with the employer and lecturer.

If you are already employed or have identified a potential workplace for your placement, your lecturer will check its suitability for meeting course requirements. If your chosen workplace does not meet all of the course requirements, you may need to complete part of your work placement at a different workplace to ensure all requirements are covered. Your lecturer will identify another suitable workplace in this instance.

Students will record their workplace activities in a logbook, which must be signed by the workplace supervisor and returned to their lecturer once the work placement has been completed.

### Delivery options

Face-to-face – On-site classroom and workshop

## My Portal

There is a variety of information available to students on our website under [Current Students](#). Once you are enrolled, the Student Portal will allow you to view the following:

- My application - view the status of your application to study
- My payments - view your payment history and instalment plan details (if relevant)
- My study - view your course details, units, and academic records
- My details - view and update your personal information
- My tasks - view any notices from Central Regional TAFE
- Blackboard - links directly to the Blackboard e-learning platform

## Recognition of Prior Learning

This is a short-duration course structured around hands-on practical training, with assessments conducted through direct observation of skill demonstrations. In this context, Recognition of Prior Learning (RPL) would not be a suitable option.

## Credit

Credit can be given if you have successfully completed a unit or module that has the same code or is deemed equivalent to one in your current course. You may have completed this unit/module at a Registered Training Organisation or at an alternate authorised organisation such as a university.

You will have to provide some evidence that you have successfully completed the unit or module. This might include authenticated VET transcripts or other AQF certification documents like Statements of Attainment, Records of Results, etc.

You won't be charged for credit. If you think this might apply to you, contact your lecturer to discuss eligibility, the application process and the evidence you need to provide.

**Note:** CR TAFE will not issue an Award or Statement of Attainment that is achieved wholly through crediting units completed at another RTO.

## Appeals and Feedback

CR TAFE values student feedback and recognises that opportunities to improve products and services arise from the effective handling of student complaints. Complaints are processed in a way that balances the interests of students and CR TAFE while making sure the process is fair for everyone.

Students are supported to [provide feedback and make complaints](#). Students have the right to appeal decisions made by the lecturer/assessor and CR TAFE. For example, if you have concerns about your assessment results, please approach your lecturer to discuss the issue and/or refer to our website for details [here](#).

## Student Support Services

CR TAFE aims to provide a supportive learning environment for all students. If you have any support needs, either before you enrol or during your course, we encourage you to speak with your lecturer or the Student Support Services team. CR TAFE will provide, or help you access, the support that can assist you in your studies.

### Training Support:

You are encouraged to identify any training support that you may need before you enrol and at any point during your learning journey. This may include but not limited to:

- Study Skills
- Accessing and using technology
- Assessments
- Disability support
- Aboriginal and Torres Strait Islander support

### Wellbeing Support:

CR TAFE is dedicated to supporting students and to providing a safe and inclusive learning environment for all students including a culturally safe learning environment for Aboriginal people. CR TAFE recognises that student wellbeing is important for a successful learning journey and may provide, or support access to, appropriate services where needed. Wellbeing support may include, but not limited to:

- Counselling and mental health resources (external)
- Career Services and Guidance (internal)
- Financial (fee and debt payment options, scholarships) (internal)
- Abuse, harassment, bullying (internal and external)
- Crisis and Support Lines (external)
- Support for Aboriginal students (internal and external)
- Aboriginal Counselling Support (external)
- Support for students with disability (internal and external)
- Support for international students (internal)

For confidential, no obligation contact information for wellbeing support, please contact our Student Support Services team who can help you with more information on how to access these support services, or go to our [website](#).

## **Contacts:**

### **Lecturer contact details:**

Name: Michael Daintith

Phone number: 9622 6809

Email: [Michael.daintith@crtafe.wa.edu.au](mailto:Michael.daintith@crtafe.wa.edu.au)

Building: CR TAFE Northam

Availability: 9 am to 3 pm, Mon – Fri

### **Head of Programs – contact for course information**

Name: Emma Fletcher

Phone number: 9956 2878

Email: [Emma.fletcher@crtafe.wa.edu.au](mailto:Emma.fletcher@crtafe.wa.edu.au)

Building: CR TAFE Geraldton, L block

Availability: 8:30 am to 4 pm, Mon – Fri

To speak to our Student Business System Team, Student Support Services Team, our Technical Support Team, Aboriginal Support Services or your local Access and Equity Inclusion Officer, contact: 1800 672 700 or [enquiries@crtafe.wa.edu.au](mailto:enquiries@crtafe.wa.edu.au).

Alternatively, you can complete an online enquiry form <https://www.centralregionaltafe.wa.edu.au/contact-us>.

For help with all things career, training and employment, contact our Jobs and Skills Centres at either our Geraldton, Kalgoorlie or Northam campuses, or call 13 64 64 or go to [www.jobsandskills.wa.gov.au](http://www.jobsandskills.wa.gov.au).

## **Award**

Upon successful completion of this course, you are entitled to an Award and a Record of Achievement. Should you not have successfully completed all the units of competency required for the Award, you are entitled to a Statement of Attainment for the individual units for which you have been assessed as competent.

## **Further Resources and Information**

More information can be found in our Student Handbook, available for download off our website [here](#).

## **Licensing/Registration Requirements that Apply on Completion**

Students who successfully complete CPCWHS1001, prepare to work safely in the construction industry, will be eligible to apply for their Construction White Card, issued under WA Occupational Safety and Health Regulations 1996. This card is mandatory for working on any construction site in Western Australia.

## **Notification of Changes to the Course**

You will be informed in writing by your lecturer of any changes that affect your course after enrolment. You will be supported throughout the change to ensure there is minimal disruption to your learning journey.

## **Timetable and Training Hours**

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 am-12:00 pm	CR TAFE classroom	CR TAFE classroom	CRTAFE Classroom	CR TAFE classroom	CR TAFE classroom
<b>12:00 pm - 12:45 pm LUNCH BREAK</b>					
12:45 pm-3:00 pm	CR TAFE workshop	CR TAFE workshop	CR TAFE workshop	CR TAFE workshop	CR TAFE workshop

### Assessment Methods

For this course, assessments may include the following:

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party (workplace supervisor) observing you perform tasks in the workplace and/or simulated workplace to check that you have the knowledge and skills required for the unit of competency.
- Project: This involves completing tasks or activities in the workplace and/or simulated workplace to show that you can apply the knowledge and skills required for the unit of competency.
- Portfolio: This is a collection of evidence you put together, such as documents, examples of your work, or completed activities, to show that you have the knowledge and skills required for the unit of competency.

Note: The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.


### Overview of Training Hours

The table below outlines the units you need to complete. It shows the types of training you are required to do and approximately how much time they should take. This will help you understand how much time you will need to set aside for each unit you are enrolled in.

Stage	National ID	Unit Of Competency	Face to Face	Workshops	Work Placement	Structured Out Of Class Activities	Tutorial Study Support	Total	Assessment	Delivery Mode	Core / Elective	Pre-Requisites National Code/s
Term 2 & Term 3	CPCCCM2005	Use construction tools and equipment [OCN00]	2.00	25.00				27.00	2.00	Face To Face	Core	CPCCWHS2001
	CPCCCM2006	Apply basic levelling procedures [BBA83]	2.00	6.00				8.00	2.00	Face To Face	Core	
	CPCCOM1012	Work effectively and sustainably in the construction industry [OCQ60]	2.00	6.00				8.00	2.00	Face To Face	Core	
	CPCCVE1011	Undertake a basic construction project [OCN30]	2.00	12.00				14.00	2.00	Face To Face	Core	CPCCWHS2001
	CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry [OAP37]	2.00	15.00				17.00	2.00	Face To Face	Core	
	CPCWHS1001	Prepare to work safely in the construction industry [ODX74]	2.00	2.00				4.00	2.00	Face To Face	Core	
	WP097	Pre-apprenticeship Work Placement Coordination 2 (commenced) [WP097]			25.00			25.00		Work Placement	Elective	
		<b>Total</b>	12.00	66.00	25.00	0.00	0.00	103.00	12.00			



RTO: 52789

 1800 672 700

 [enquiries@crtafe.wa.edu.au](mailto:enquiries@crtafe.wa.edu.au)

 [centralregionaltafe.wa.edu.au](http://centralregionaltafe.wa.edu.au)



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