



**Central
Regional**

Course **Pre-Enrolment Guide**

Training Area:

Education & Learning Support

Training Product:

52875WA

**Certificate I in Gaining Access
to Training and Employment
(GATE)**

52875WA Certificate I in Gaining Access to Training and Employment (GATE) – Stepping Stones

Release number	1
Required number of units for course completion	10
Course Duration	Full time – 1 Semester
Location/s	Geraldton Campus
Delivery mode	<ul style="list-style-type: none"> Face to Face - Requires you to attend classes on campus and may include activities such as demonstrations, practice and feedback, discussions and group activities. In some courses there may be a requirement to undertake some of the training and/or assessment in a workplace.

Course Description

The Certificate I in Gaining Access to Training and Employment (GATE) is an enabling general education course aimed at the development of personal, social and employability skills that are applicable across a wide range of industries.

It is designed to assist learners who have been marginalised or disadvantaged in some way to articulate into vocational pathways and to develop the skills and abilities to direct their own development.

Course Considerations

It is recommended that students in this course:

- Are able to attend classes at the Geraldton Campus
- Depending on individual needs, will have a support person with them for classes
- Our facilities are accessible, please let your lecturer know of any physical requirements at the time of the pre-enrolment interview.

Course fees

For information about fees, refer to the Course Website.

[Courses | Central Regional Tafe](#)

Course Pathways

This course aims to help you develop skills and knowledge that may support entry into a range of job roles or further study. This course will help you to clarify your personal and career goals. You will develop life skills and self-confidence as well as improve your communication and numeracy skills.

Further details can be found on our website [here](#).

National/State Course Entry Requirements

There are no requirements specified for the Certificate I in Gaining Access to Training and Employment (GATE).

Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

Language, Literacy, Numeracy and Digital (LLND) Requirements

CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other courses may be better suited to you at this time.

For this course, the method of LLND review will be an interview with a CRTAFE staff member. Students may be asked to complete a LLND diagnostic tool prior to enrolling to determine which course to enrol into.

Learning resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

- Notebook or diary for excursion information and communications between parents/guardians/support staff and lecturers)
- Pens
- Pencils
- Erasers
- Highlighters
- Page protectors
- A selection of stickers/stamps/templates for own use

Online learning materials

Students will have access to online learning materials through Microsoft Teams throughout their enrolment.

Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 am- 10:20 am		N Block N Gallery	N Block N Gallery	N Block N Gallery	N Block N Gallery
10.20 am- 12:00 pm		N Block N Gallery	N Block N Gallery	N Block N Gallery	N Block N Gallery
12:00 pm - 12:45 pm LUNCH BREAK					
12:45 pm- 2:45 pm			N Block N Gallery	N Block N Gallery	

Assessment Methods

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party (workplace supervisor) observing you perform tasks in the workplace and/or simulated workplace to check that you have the knowledge and skills required for the unit of competency.
- Project: This involves completing tasks or activities in the workplace and/or simulated workplace to show that you can apply the knowledge and skills required for the unit of competency.
- Portfolio: This is a collection of evidence you put together, such as documents, examples of your work, or completed activities, to show that you have the knowledge and skills required for the unit of competency.

Note: The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.

Further information

More information can be found in our Student Handbook, available for download off our website [here](#)

Contacts:

Portfolio Name: Education & Learning Support

Email: general.ed@crtafe.wa.edu.au

Building: B Block

Alternatively, you may contact the college on 1800 672 700

Or enquire via our website enquiry form [here](#):



RTO: 52789



1800 672 700



enquiries@crtafe.wa.edu.au



centralregionaltafe.wa.edu.au



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