



**Central  
Regional**

# Course **Pre-Enrolment Guide**

Training Area:

**Education & Learning Support**

Training Product:

**22639VIC**

**Certificate II in EAL (Access)**

## 22640VIC Certificate III in EAL (Access)

<b>Release number</b>	1
<b>Required number of units for course completion</b>	8
<b>Course Duration</b>	1 Semester
<b>Location/s</b>	Geraldton
<b>Delivery mode</b>	Face to Face - Requires you to attend classes on campus and may include activities such as demonstrations, practice and feedback, discussions and group activities. In some courses there may be a requirement to undertake some of the training and/or assessment in a workplace.

### Course Description

22640VIC Certificate III in EAL (Access) outcomes focus on the consolidation of English language speaking, listening, reading and writing skills so that participants can access a range of further education and/or vocational education options which may require some specialisation. The course is intended to provide participants with the following education outcomes:

- responding to straightforward texts in different genres including informational, transactional and narrative texts
- applying conventions and format to write straightforward texts
- using features and conventions of straightforward written texts and conversations
- using straightforward text and grammatical structures
- using a range of paralinguistic features to support communication.

### Course Considerations

Before you start this course, it's important to think about the key skills and personal qualities that will help you succeed in your EAL studies. These include:

*Emotional and mental requirements:* willing to learning and improve your English, prepared to practise at home, open to asking for help and support when needed, and comfortable to begin or continue using a phone and/or computer for learning

*Environmental requirements:* classes are held indoors in a classroom.

*Cultural and Social aspects:* classes are diverse with language learners from different cultural backgrounds.

### Course fees

For information about fees, refer to the Course Website.

[Courses | Central Regional Tafe](#)

## Course Pathways

Course graduates develop foundational knowledge and skills in English language which enable them to interact with some autonomy and to take some initiative in a limited and predictable range of community, work and educational contexts. Students can also develop numeracy skills and knowledge to perform simple mathematical operations in highly familiar contexts. They can also begin to develop autonomous learning strategies to start learning English outside the classroom. The knowledge and skills developed through the course provide a firm foundation for further development of their English language skills [here](#).

## National/State Course Entry Requirements

No national/state entry requirements apply to this course.

## Central Regional TAFE (CR TAFE) Entry Requirements

You must have a Unique Student Identifier (USI) to enrol in and complete any nationally recognised training in Australia. If you do not have a USI or need help getting one, we can assist you with the process.

## Language, Literacy, Numeracy and Digital (LLND) Requirements

CR TAFE is required to review your language, literacy, numeracy and digital (LLND) skills to help you decide if the course is right for you, identify any support you might need, or whether other courses may be better suited to you at this time.

For this course, the method of LLND review will be an interview with the lecturer. During this interview, your lecturer will consider:

- any formal education you have completed, both in Australia and overseas
- any previous English as an Additional Language (EAL) learning you have undertaken
- your learning goals and pathway needs, including employability skills, digital and other literacies, and any further study or vocational training you may wish to pursue.

Based on this information, your lecturer will determine the most suitable certificate level for you to enrol in.

## Learning resources and equipment you need to bring

You are required to provide (at your own expense) the following list of resources/equipment:

- Personal device (this can be a mobile phone) with a translator app

## Online learning materials

During your enrolment into this course, you will have access to online learning materials available through Microsoft Teams.

## Timetable and Training Hours

The timetable provided helps you plan your week and understand your study commitments. The timetable shows which days and times you need to attend training. It helps you plan ahead and manage your participation.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 am- 12:00 pm	H006	H006	H006		
<b>12:00 pm - 12:45 pm LUNCH BREAK</b>					
12:45 pm- 3:00 pm	H006	H006	H006		

## Assessment Methods

- Knowledge questions: This involves answering questions, either orally or in writing relating to the unit of competency.
- Observations: This involves your assessor or a third party (workplace supervisor) observing you perform tasks in the workplace and/or simulated workplace to check that you have the knowledge and skills required for the unit of competency.
- Project: This involves completing tasks or activities in the workplace and/or simulated workplace to show that you can apply the knowledge and skills required for the unit of competency.
- Portfolio: This is a collection of evidence you put together, such as documents, examples of your work, or completed activities, to show that you have the knowledge and skills required for the unit of competency.

**Note:** The specific assessments required for each unit of competency will be outlined in the Training and Assessment Plan (TAP) for that unit. You will receive a copy of the TAP for each unit when you enrol.

## Further information

More information can be found in our Student Handbook, available for download off our website [here](#)

## Contacts:

Portfolio Name: Education & Learning Support

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Alternatively, you may contact the college on 1800 672 700

Or enquire via our website enquiry form [here](#):



RTO: 52789

 1800 672 700

 [enquiries@crtafe.wa.edu.au](mailto:enquiries@crtafe.wa.edu.au)

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