

Central Regional TAFE (the College) recognises and accepts its statutory obligations under the Western Australia Work Health and Safety Act 2020, and Work Health and Safety (General) Regulations 2022. The College is committed to providing a safe and healthy environment for all staff members, students, volunteers, visitors and contractors ensuring they are not exposed to hazards which may result in injury or harm to their health. The College is committed to maximising opportunities for continuous improvement and reviewing its safety performance. The safety and health of our students is our number one priority. We promote best practice in safety and health in all our activities so that students can carry out their studies in a safe and healthy environment.

Person Conducting Business or Undertaking (PCBU) Commitment

Management will ensure, as far as reasonably practicable, that the health and safety of workers, students and other persons is not put at risk whilst conducting their work at the College by:

- Implementing the Work Health and Safety Act 2020, together with the Work Health and Safety (General) Regulations 2022 and associated delegated legislation and relevant Australian Standards, as the minimum acceptable level of safety.
- Improving the standards of health and safety in all work areas.
- Integrating WHS into all aspects of the workplace.
- Promoting communication about WHS as a normal component of all aspects of work.
- Planning, developing, implementing and monitoring safe systems of work to maximise opportunities for continuous improvement in safety performance.
- Managing risks through the implementation of management systems to identify, control, assess, monitor and as far as practicable eliminate risks within the working environment.
- Ensuring that all staff have the necessary knowledge and training to undertake their work in a safe and healthy manner.
- Providing injury management and meaningful return to work planning to support employees return to preinjury duties. Committing to returning injured staff to pre-injury duties or alternative meaningful work by supporting the staff member through a Return-to-Work Plan.
- Ensuring contractors and visitors abide by all policies and procedures that have been adopted by the College.

Responsibilities of Workers and Other Persons

Workers and other persons will take reasonable care for their own and others' health and safety by:

- Adhering to the requirements of the Work Health and Safety Act 2020, together with Work Health and Safety (General) Regulations 2022 and associated delegated legislation including College WHS policies and procedures and relevant Australian Standards.
- Working in a safe and responsible manner so that no staff member adversely affects their own health and safety or the health and safety of others.
- Encouraging others to work in a safe and responsible manner.
- Co-operating and consulting on WHS matters to support and promote WHS processes in the workplace.
- Reporting, or where practicable, rectifying any unsafe conditions or hazards.
- Reporting any work-related illnesses or injuries.

Workplace Health and Safety Committees

The role of the Workplace Health and Safety Committees is to provide consultative forums that can effectively address health and safety matters within the College, with a preventative focus and reference to Work Health and Safety legislation. This will be achieved by:

- Agreeing on WHS related issues through a process of joint consultation.
- Reporting on and review any issues and unsafe conditions.
- Monitoring and review measures taken to ensure health and safety in the workplace.
- Recommending areas where management is to be involved in such matters that it considers appropriate to ensure health and safety.
- Actively promoting, monitoring, and assuring safe work practices within the College workplace environment.
- Assisting in the development, implementation and review of health and safety policy and procedures.

The College's Directors, Managers, Officers, supervisors, Health and Safety Representatives and workers will work together to improve the standards of workplace health and safety within the College. It is recognised that the objectives of this policy statement can best be achieved through effective communication, consultation and cooperation between all levels of staff. This policy statement will be underpinned and supported with specific policies and procedures relating to workplace health and safety.