

2025

SHORT COURSE CALENDAR

GOLDFIELDS - SEM 2



CODE	COURSE TITLE	JULY	AUG	SEPT	OCT	NOV	DEC	COST	DAYS
COMPUTER SKILLS									
G001P	Getting Started with Microsoft Office	-	4	1	6	3	1	\$300.00	1
G002P	Microsoft Excel Introduction	7	11	8	13	10	-	\$300.00	1
G003P	Microsoft Excel Intermediate	8	12	9	14	11	-	\$300.00	1
G004P	Microsoft Excel Advanced	EOI	EOI	EOI	EOI	EOI	EOI	\$600.00	2
G013P	Visual Basic for Excel	EOI	EOI	EOI	EOI	EOI	EOI	\$600.00	2
G006P	Microsoft Word Intermediate	1	5	2	7	4	2	\$300.00	1
G0051P	Introduction to AI	-	25 + 26	EOI	10	EOI	EOI	\$300.00	1
SAFETY									
D9551P	Safety Health Representative Training	21 - 25	25 - 29	-	13 - 17 + 27 - 31	-	1-5	\$1,320.00	5
D9559P	Safety Health Representative Training (Refresher)	-	20	-	-	-	9	\$495.00	1
G0050P	Prep Course for DMIRS Law exam	-	1	2	17	14	5	\$300.00	1
KAE39	WHS - Statutory Managers & Supervisors Skill Set	28/29 or 30/31	-	22/23 or 24/25	-	-	-	\$38.00	2
HLTAID011	Provide First Aid	-	-	-	-	-	1	TBA	1
INDUSTRY SPECIFIC									
G0043P	Manual Handling Course	-	-	-	-	-	3	TBA	
RIIVEH305F^	Operate and Maintain a 4WD vehicle	-	20 - 21	-	-	11 - 12	-	\$10.37	2
RIIWHS202E^	Mine Site Preparation (Job Ready Skill Set)								
RIIWHS204E^	Enter and work in confined spaces Work	-	5 - 7	-	-	18 - 20	-	\$21.11	3
MSMWHS217^	Safely at heights								
	Gas test atmospheres								
CPCWHS1001^	White Card Skill Set								
	Basic knowledge to safely enter and work on a construction site as required under the Work Health and Safety legislation.	-	8	24	15	13	-	\$24.41	1
KAD73	Traffic Management Skill Set	29 - 31	EOI	23 - 25	21 - 23	25 - 27	EOI	\$136.30	3
KAE16	Licence to Operate a Forklift Truck Skill Set		26 - 28	-	14 - 16	25 - 27	-	\$113.14	3
D9780P	Barista Coffee Short Course	EOI	EOI	EOI	EOI	EOI	EOI	\$145.00	1
AE826	Responsible service of alcohol	EOI	EOI	EOI	EOI	EOI	EOI	From \$28.60	Up to 6 Mnth

RECOGNISED PRIOR LEARNING (RPL)			
RIIHAN311F^	Conduct Operations with Integrated Tool Carrier	RIIMP0310F^	Conduct Grader Operations
RIIMP0206D^	Conduct Bulk Water Truck Operations	RIIMP0337E^	Conduct Articulated Haul Truck Operations
RIIMP0301E^	Conduct Hydraulic Excavator Operations	RIIMP0338E^	Conduct Rigid Haul Truck Operations
RIIMP0302E^	Conduct Hydraulic Shovel Operations	RIIMP0317F^	Conduct Roller Operations
RIIMP0304E^	Conduct Wheel Loader Operations	RIIMP9334E^	Conduct Skid Steer Loader Operations Using Attachments
RIIMP0308F^	Conduct Tracked Dozer Operations	RIIMCOM302D^	Communicate Workplace Information

"^" indicates this is a nationally recognised training and a Statement of Attainment will be issued upon successful completion.

KALGOORLIE CAMPUS

FEATURED COURSES



G0050P

Preparation Course for DMIRS Law Exam

This one day course is designed to assist candidates in preparing for DMIRS Statutory Position Law Exam. The course is recommended for workers being appointed to a Statutory Position including a site senior executive, exploration manager or Schedule 26 position.

This 1-day course will cover:

- Study tips and exam preparation.
- Overview of the Mines Statutory Positions Portal (MSPP).
- Review key provisions of Act.
- Review key provisions of Regulations (Mines).
- Overview of the exam.
- Practice exam using online self-test portal.

Price: \$300.00 per person

KAE39

WHS for Statutory Managers and Supervisors Skill Set

This Skill Set provides two units to cater to those who are employed and require any or all these units to meet the Department of Energy, Mines, Industry Regulation and Safety (WorkSafe) requirements for being appointed to or holding statutory positions within the mining industry:

- BSBWHS411: Implement and monitor WHS policies, procedures, and programs.
- BSBWHS414: Contribute to WHS risk management.

Price: \$38.00 per person



RTO: 52789

Please note: a Certificate of Participation will be issued upon completion.

*For more
information or
to enrol*



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