Firearms Safety Training Course – Theory
How to enrol

Step 1: Get your Unique Student Identifier (USI)

Since 1 January 2015 students are required to have a Unique Student Identifier (USI). This number allows you to access details of all training you have completed since January 2015.

Your USI is a one-off application and issues an identifying combination of letters and numbers that you retain throughout your studies.

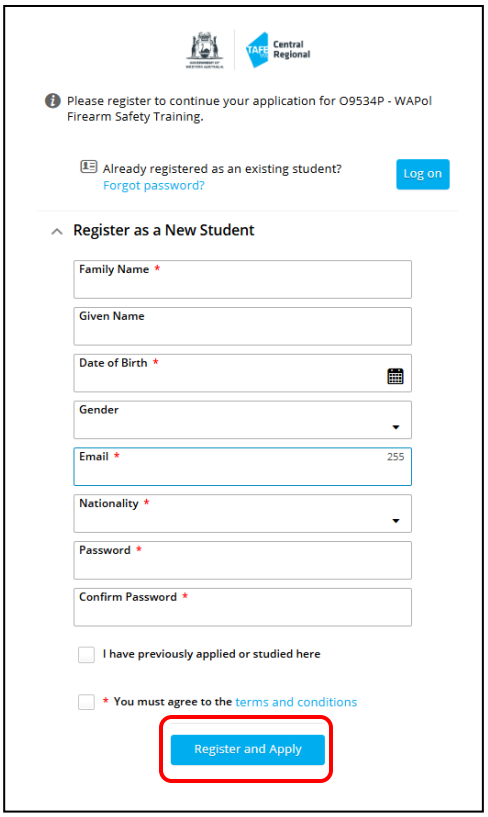
If you don't already have a USI, you can get your USI now, so it is ready to provide when you enrol by clicking here https://www.usi.gov.au/.

If you would like to find out more about the USI and what you need to do by watching this YouTube video from the Office of the Student Identifiers Unique Student Identifier (USI) - Video for Students

Step 2: Complete your online enrolment

Click on the link: https://www.centralregionaltafe.wa.edu.au/courses/wapol-firearm-safety-training-course-theory

Complete the registration.



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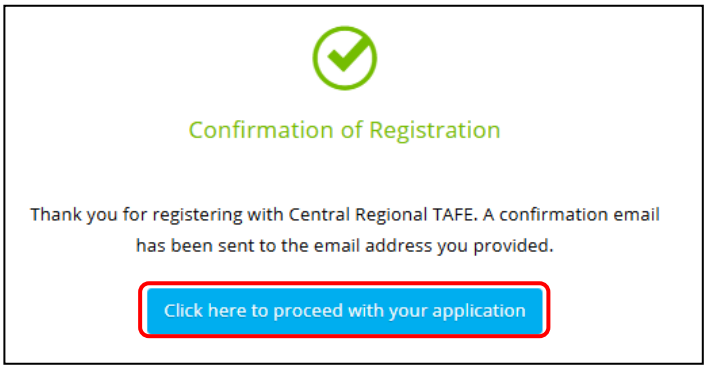
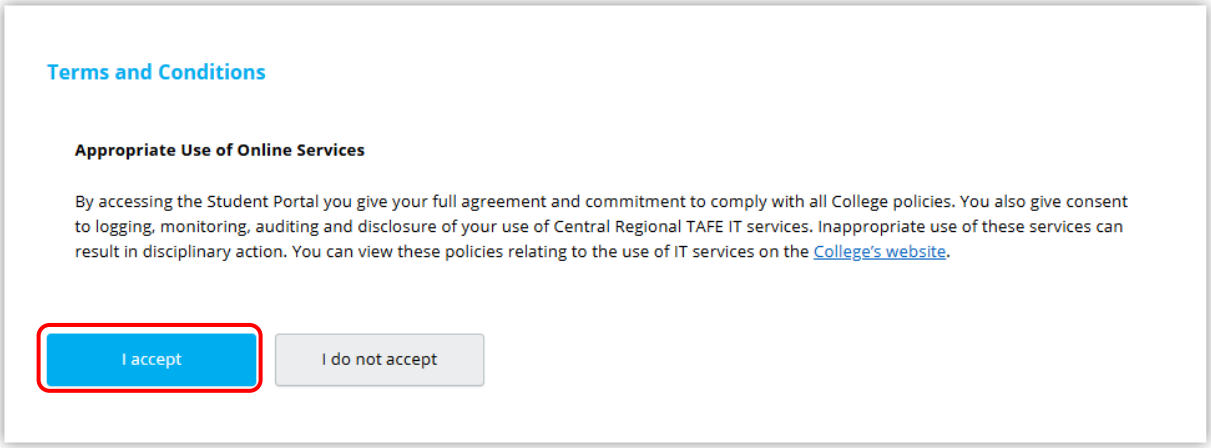
You will then receive an email confirming your registration.

Select the **Click here to proceed with your application** and then complete your application.

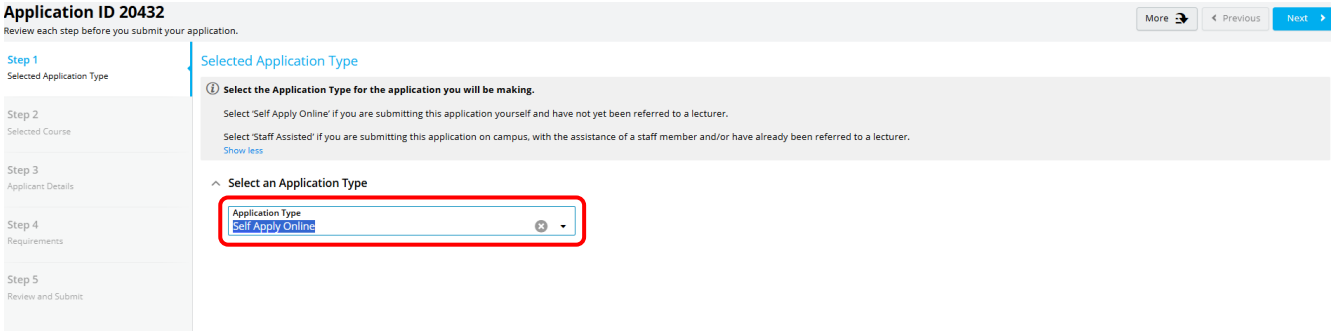


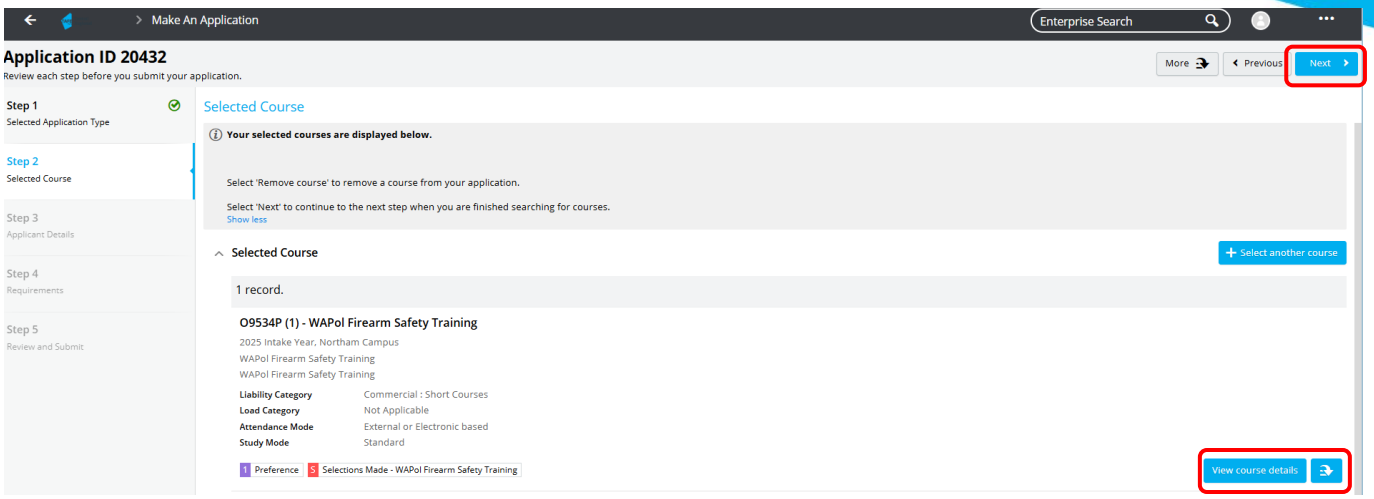
Select **I accept** the Terms and Conditions.



You will then need to fill out the details for your enrolment into the Firearms Safety Training Course.

Select **Self Apply Online** under the Application Type.



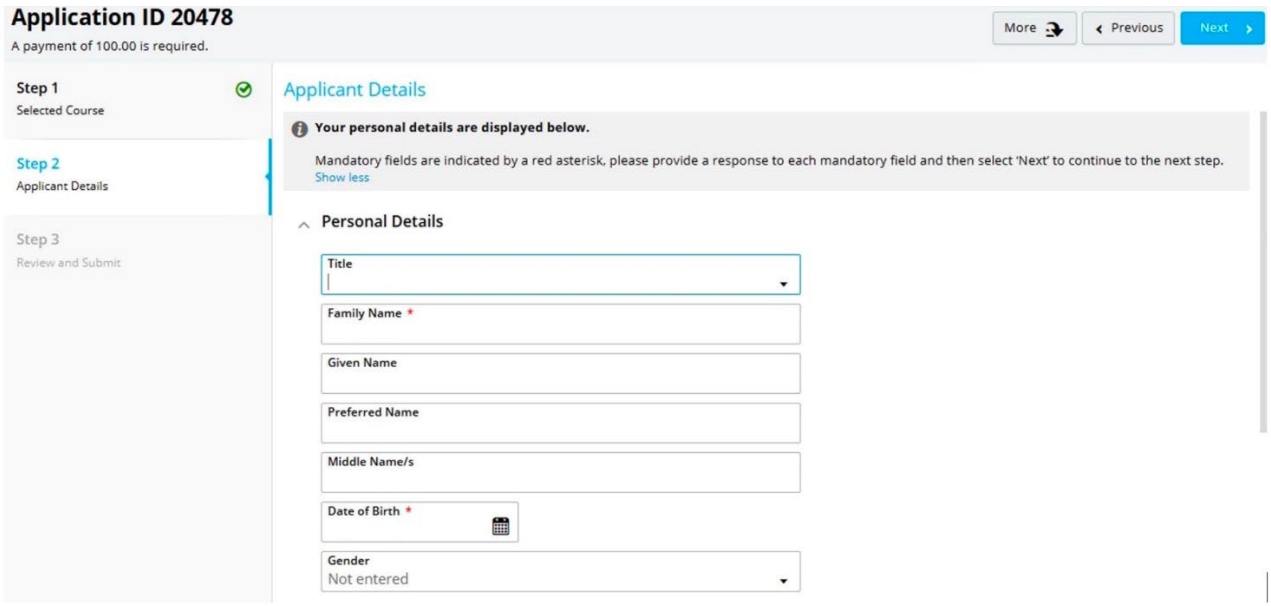


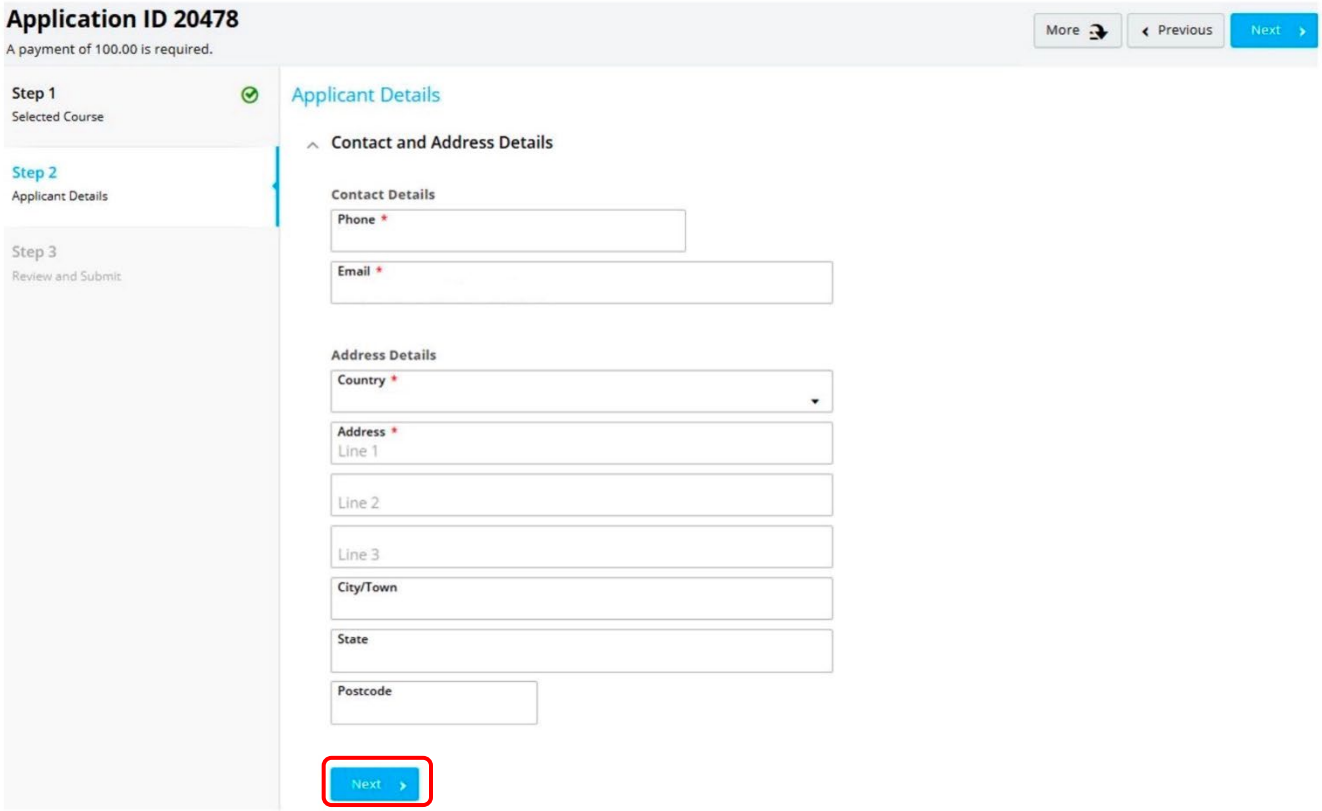
Find the O9534P – WAPOL Firearm Safety Training Course – Theory and select **Add to application** in the bottom right.

Select **next.**

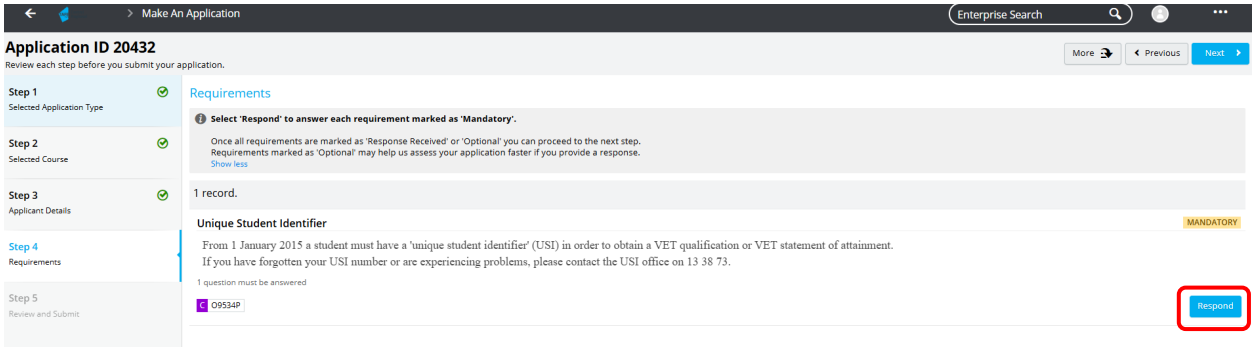
Complete the Mandatory fields which are indicated by a red asterisk *

Then select **Next**.





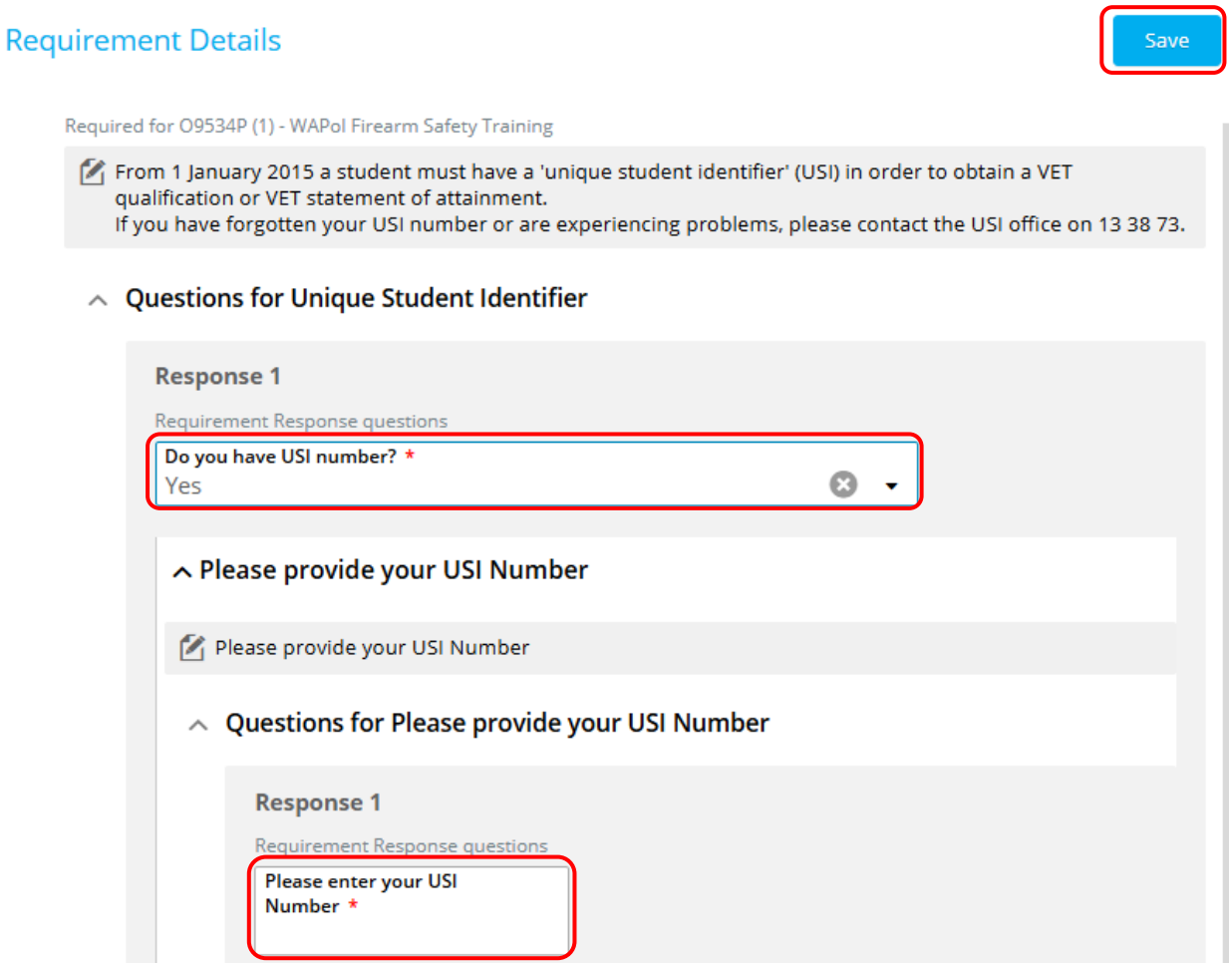
You will need to add your Unique Student Identifier (USI) which you applied for in Step 1.



Select **Respond**.

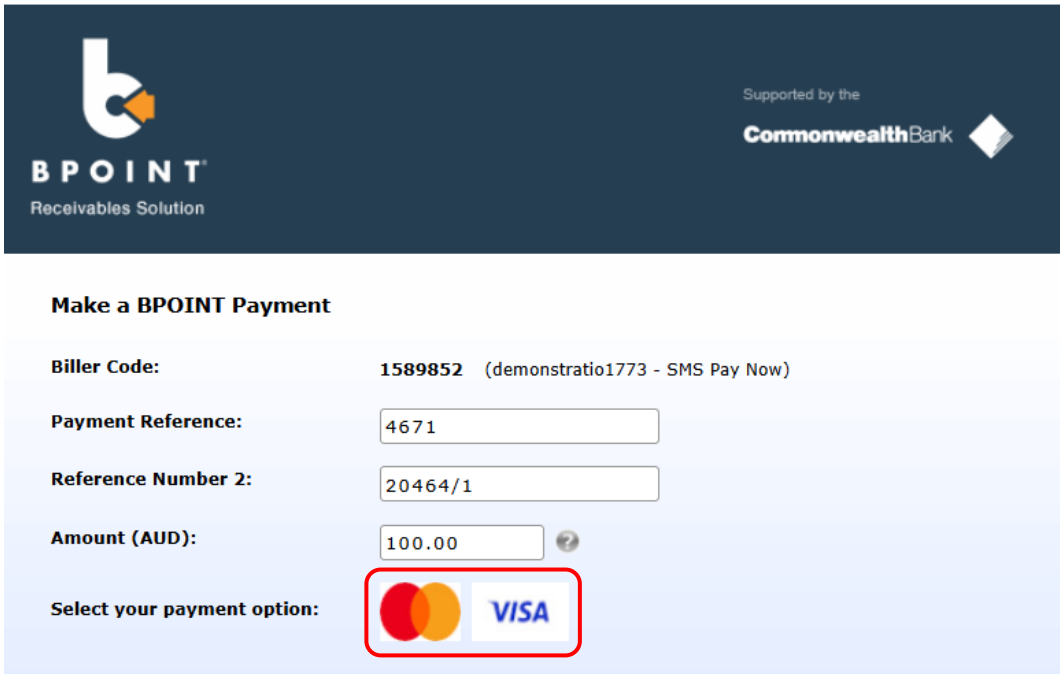
Select **yes** to “Do you have a USI number”.

Enter your USI number and select **Save**.



Then select **Save**.

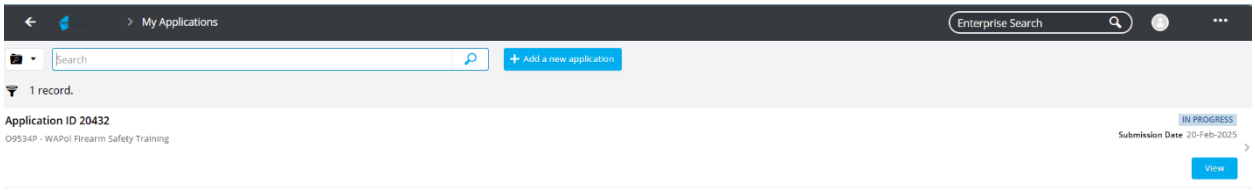
Select **Pay Now**, select your payment option and enter your credit card details.



Review the final Application Summary.

Select **Submit**

You will then see your Application ID and status.



Step 5: After this stage, the application process will take around 2 hours.

After these 2 hours, you will receive a welcome email, which outlines the next steps, including how to set up your Microsoft 365 account and log into the course in Blackboard.

Access Blackboard Learn: https://blackboard.centralregionaltafe.wa.edu.au/